Ministry of **Community, Sport and Cultural Development**

CARIP Carbon Neutral Progress Public Report Attestation

As per the CARIP guidance, the Financial Officer is required to submit this attestation form to attest that:

- On or before **June 2, 2015,** the report generated from the Carbon Neutral Progress Survey submitted online to the Province has been made public.

The Financial Officer must complete and sign the attestation form by the applicable deadline and email a scanned copy to the province at infra@gov.bc.ca.

CARIP Carbon Neutral Progress Public Report Attestation Form —DUE on or before June 2, 2015:

I declare that the 2014 final, complete report generated from the Carbon Neutral Progress Survey submitted online to the Province on *May 29, 2015* for *District of Highlands* was made public on *May 29, 2015.*

Name, Title (print) CFO: Christopher D. Coates

Signature:

Date: May 29, 2015

Climate Action Revenue Incentive Program (CARIP) Public Reporting - Carbon Neutral Progress Survey 2014

http://fluidsurveys.com/surveys/irpb/carbon-neutral-progress-reporting/e2c3b344d3566324180f7647ad4a4b8d5bb58331/

Filled Thursday, May 28, 2015

Measuring Corporate GHG Emissions

MEASURING CORPORATE GHG EMISSIONS

Q1. Did you measure your local government's corporate GHG emissions in 2014?

Many local govenrments use SMARTTool, a web-based inventory and reporting tool, to track and measure their corporate GHG emissions. If your local government has chosen to use another inventory tool, please make sure that you are using the same methodologies and emission factors as SMARTTool. The most recent edition of the B.C. Best Practices Methodology for Quantifying Greenhouse Gas Emissions provides this information and is available on the BC Climate Action Toolkit. If you would like to know more about using SMARTTool to measure GHG emissions, please contact Jennifer Hill at Jennifer.Hill@gov.bc.ca or 250-387-0089.Survey Navigation Tip: If you are not yet measuring your local government's GHG emissions, a 'no' answer to this question will bring you directly to the 'Making Progress Towards Carbon Neutrality' page of the survey when you click 'Next'.

Yes

Reporting Corporate GHG Emissions and Reductions

REPORTING CORPORATE GHG EMISSIONS AND REDUCTIONS

A local government's Total Corporate GHG Emissions include direct and contracted GHG emissions that result from the delivery of "traditional services".Traditional services - services that are commonly provided by a majority of local governments and include: administration and governance; drinking, storm and waste water; solid waste collection, transportation and diversion; roads and traffic operations; arts, recreation and cultural services; and fire protection. Direct GHG emissions - emissions that are generated by the delivery of a traditional service by local government staff or a subsidiary organization.Contracted GHG emissions - emissions that are generated by the delivery of traditional services by contractors on behalf of local governments.For

more information, see Becoming Carbon Neutral: A Guide for Local Governments in British Columbia and The Workbook: Helping Local Governments Understand How to be Carbon Neutral in their Corporate Operations.

Reporting Emissions

Q2. What were your local government's 2014 corporate GHG emissions from services delivered directly by your local government?

(in tonnes of carbon dioxide-equivalent, tCO2e)

23.44

Q3. What were your local government's 2014 corporate GHG emissions from contracted services?

(in tonnes of carbon dioxide-equivalent, tCO2e)

42.33

Total Corporate GHG Emissions for 2014 = 65.77 tCO2e

Reporting Reductions and Offsets

To be carbon neutral, a local government must:balance their TOTAL corporate GHG emissions by undertaking Option 1 (GCC-supported) or Option 2 (alternative) community GHG emissions reduction projects that meet project eligibility requirements; and/or;purchase carbon offsets from a credible offset provider.

Q4. If applicable, please report the 2014 GHG emissions reductions being claimed from Option 1 GHG Reduction Projects.

Energy Efficient Building Retrofits

(No response)

Solar Thermal

(No response)

Household Organic Waste Composting

(No response)

Low Emission Vehicles

(No response)

Avoided Forest Conversion

(No response)

Reductions from Option 1 Projects = 0.0 tCO2e

Q5. If applicable, please list the names of and report the 2014 GHG emissions reductions being claimed from Option 2 GHG Reduction Projects.

Option 2 Project Name	GHG Emissions Reduced
(No response)	(No response)
(No response)	(No response)
(No response)	(No response)

Reductions from Option 2 Projects = 0 tCO2e

Q6. If applicable, please report the number of offsets you purchased from an offset provider for the 2014 reporting year.

NOTE: Please do not include any climate action reserve funds in your response. Some local governments have put funds that they would otherwise use to purchase offsets into climate action reserve funds. A climate action reserve fund is a way of setting aside funding for emission reduction projects, and worth publicly reporting, but does not get a local government to carbon neutrality under the GCC's Carbon Neutral Framework.(in tonnes of carbon dioxide-equivalent)

69

Q7. If you have purchased offsets, please identify the name of your offset provider.

Community Carbon Marketplace

Total Reductions from Projects and Offsets for 2014 = 69.0

Corporate GHG Emissions Balance

Your local government's Corporate GHG Emissions Balance is the difference between total corporate GHG emissions (direct + contracted emissions) and the GHG emissions reduced through GCC Option 1 and Option 2 projects and/or the purchase of offsets.

Corporate GHG Emissions Balance for 2014 = -3.23

If your Corporate GHG Emissions Balance is negative or zero, your local government is carbon neutral. Congratulations!

GREEN COMMUNITIES COMMITTEE (GCC) CLIMATE ACTION RECOGNITION PROGRAM

The joint Provincial-UBCM Green Communities Committee (GCC) is pleased to be continuing the Climate Action Recognition Program again this year. This multi-level program provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (Charter) signatory. Recognition is provided on an annual basis to local governments who demonstrate progress on their Charter commitments, according to the following: Level 1 - Progress on Charter Commitments (L1): for local governments who demonstrate progress on fulfilling one or more of their Charter commitmentsLevel 2 - Measurement (L2): for local governments who have measured their Corporate GHG Emissions for the reporting year and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI)Level 3 - Achievement of Carbon Neutrality (L3): for local governments who achieve carbon neutrality in the reporting year

Q11. Based on your local government's 2014 CARIP Public Report, please check the GCC Climate Action Recognition Program level that best applies:

Level 3 - Achievement of Carbon Neutrality

LOCAL GOVERNMENT INFORMATION

Variable	Response
LOCAL GOVERNMENT INFORMATION | Name of Local Government	Highlands, District of
LOCAL GOVERNMENT INFORMATION | Name of member Regional District (RD)	Capital
LOCAL GOVERNMENT INFORMATION | Regional Growth Strategy (RGS) in your region	Yes
LOCAL GOVERNMENT INFORMATION | Population	0-4,999

Submitted by:

Variable	Response
Submitted by: | Name	Laura Beckett
Submitted by: | Position	Municipal Planner
Submitted by: | Email	LBeckett@highlands.ca
Submitted by: | Telephone # (ten digit)	250-474-1773

Before submitting your survey, please ensure that it is your local government's complete and final 2014 Carbon Neutral Progress Survey. Please submit this survey only once.

Is this your local government's complete and final 2014 Carbon Neutral Progress Survey?

Yes