

LGCAP 2025

Introduction

The Local Government Climate Action Program (the Program or LGCAP) aims to catalyze the efficient flow of financial resources, data and knowledge between Modern Treaty Nations, local governments, and the Provincial Government to allow for cost effective, impactful, locally implemented climate action. For more information about the Program you can refer to the [website](#).

What is climate action?

For the purposes of this program, a climate initiative or action is one that reduces greenhouse gas (GHG) emissions (mitigation) and/or strengthens resilience to the impacts of climate change (adaptation). This includes (but is not limited to): climate-related hazards; integrating climate change measures into policies, strategies, planning and investments; improving education; raising awareness of climate change causes and solutions; increasing human and institutional capacity with respect to climate change mitigation and adaptation, impact reduction and early warning systems.

Information collected will:

- Highlight local government and Modern Treaty Nation climate leadership;
- Profile action by including local government and Modern Treaty Nation emissions, resilience and climate action performance data in the annual [Climate Change Accountability Report](#), LGCAP Summary Report and on the Program's public facing [website](#);
- Help inform policy development and monitor progress on achieving provincial and local climate objectives; and
- Support provincial efforts to better collaborate with and enable communities to advance climate action.

The survey was informed by:

- Feedback from local governments, Modern Treaty Nations, external and ministerial partners;
- National and international GHG reporting protocols; and
- The CDP (formerly [Carbon Disclosure Project](#), a global non-financial disclosure system).

Instructions

Survey: Word Version

This version can be used to gather information from staff across departments. Then simply cut and paste into the online version where you will be submitting the survey. You can download the Word version here: [Local Government LGCAP 2025 Survey Template](#).

Survey: Online Version

SimpleSurvey allows multiple users to access your survey, though two people **cannot** enter information at the same time.

- For other users to contribute to your survey, simply share the unique link with your team members.
- Users must select "Save and continue later" when they are done updating the survey but not ready to submit.

Please note:

- Please do not provide any personal information (e.g. email, phone number) in the survey.
- Required fields are indicated with a red asterisk (*). You will not be able to submit the survey and attestation form without completing these fields.
- Some fields have formatting considerations (i.e. numbers only). You will not be able to submit the survey and attestation form until all required fields are completed properly. The red text error message will indicate what is needed.
- No commas are to be used in numerical fields.
- There is a 9,999 character limit for the open-ended questions, unless otherwise noted.
- If any questions are left blank, including optional ones, SimpleSurvey will notify you when you move to the next page with “You have unanswered questions, do you wish to continue?” If you are choosing to leave optional questions blank, simply click yes to move to the next page.
- Questions with substantial updates from last year's survey are flagged with an exclamation mark (!).
- You can see what your community has previously reported for LGCAP in the [LGCAP Raw Survey Data](#).
- For Questions 10-13 and 20 we ask that initiatives are separated by corporate and community.
 - **Community-wide initiatives** are actions that impact the entire community as opposed to local government assets and operations. These could include setting community or sector-wide GHG reduction targets, investing in public EV charging infrastructure, and engaging residents in climate efforts.
 - **Corporate initiatives**, on the other hand, focus on the assets and operations of a local government or Modern Treaty Nation - such as investments in municipal buildings, fleets, policies and plans. Corporate operations climate initiatives could include energy retrofits to a community recreation centre, purchasing low-emissions fleet vehicles and purchasing carbon offsets to achieve corporate carbon neutrality.
- Please ensure responses align with your community's most recent Official Community Plan (OCP) or Regional Growth Strategy (RGS) update, particularly when answering Question 7.

Attestation Form

The attestation form is filled in after survey questions are completed. It is the second page of the SimpleSurvey submission. The attestation form is where the Chief Financial Officer, or equivalent position, attests to the following:

1. That Local Government Climate Action Program funding has been, or will be, allocated to climate action.
2. That Local Government Climate Action Program funds received in 2024 will be spent by March 31, 2028.
3. That a completed and signed version of this form and survey contents will be publicly posted by September 30, 2026.

Requirements

1. Reporting

1. Report on **at least one** project linked to objectives from the [CleanBC Roadmap to 2030](#) and/or [Climate Preparedness and Adaptation Strategy](#). If your community reports one initiative related to one sector (e.g. buildings) you have satisfied this requirement. Funding for the project(s) does **not** need to come from this program.

- Please note the Province is currently considering recommendations from the independent and advisory CleanBC Review; any changes that are made will be thoughtful, practical and focused on affordability for people. Program areas will reach out to partners and stakeholders if there are any next steps related to CleanBC policies and programs.
- 2. For communities with populations of 5,000+ (based on 2020 B.C. Census data figures), measuring and reporting local government's traditional services emissions is required.
- 3. Attest that funds will be allocated to climate initiatives before submitting your survey.

Climate action success stories

Open-ended survey questions that describe one or more climate action initiatives may be highlighted in Provincial materials to acknowledge innovative local climate solutions. To be considered for inclusion on the [Local Government Climate Action Highlights](#) webpage, responses must be at least two complete sentences and provide enough detail for us to understand the initiative's key elements (what, when, where, and why). Please refer to the [Local Government Climate Action Success Stories Submission Form](#) for guidance on how to complete the highlights sections for Questions 10–13, Question 19 and Question 20.

Climate action success stories are accepted year-round

In addition to mining LGCAP survey data, we accept success stories for publication any time of year. The template to submit stories outside of the LGCAP survey can be found on the [Local government climate action highlights webpage](#).

2. Deadline to submit the survey & attestation form

- The deadline for submitting your survey and attestation form is July 31, 2026.

3. Posting the survey & attestation form publicly

- The design / format of the form **can** be changed, however, all information from required questions must be included.
- Optional questions and answers can be omitted.
- The deadline to post the survey and attestation form publicly is September 30, 2026.

Note: Eligibility for the Program is determined solely by meeting the stated requirements. Additional climate action initiatives or dedicated climate action staff are not required and do not affect eligibility.

Download a copy for your records!

Once submitted, you can **download a copy of the completed survey** and attestation form (PDF, Excel, and Word options). If you close this window before the download link appears, please reach out for a copy of your submission.

If you would like page numbers on your final report, please download the Word version and add them.

Support

If the survey is accidentally submitted, a submitted survey needs to be revised, or if you have any questions, please reach out to us at LGCAP@gov.bc.ca. We will be happy to help.

Thank you!
The LGCAP Team

The Survey

Climate Action Planning

Climate Action Plans are strategic roadmaps that identify how an organization will reduce their greenhouse gas (GHG) emissions (mitigation), increase their resilience to the impacts of climate change (adaptation), or a combination of both.

To answer the following questions, consider staff that contribute to activities that reduce GHG emissions and/or strengthen resilience and the ability to adapt to climate-induced impacts. This includes (but is not limited to): climate-related hazards; integrating climate change measures into policies, strategies and planning; improving education, raising awareness of climate change causes and solutions, increasing human and institutional capacity with respect to climate change mitigation and adaptation, impact reduction and early warning systems.

Question 1: How many full time equivalent (FTE) staff work on climate action in your organization?

Include only staff who have climate action as part of their job duties. Estimate FTE(s) in decimal format (0.00) by reporting the portion of time spent on climate work. For example, say your community had: Climate Coordinator: 100% time = 1.0 FTE Planner II: 50% time = 0.5 FTE Engineering Technologist: 25% time = 0.25 FTE Facilities Manager: 10% time = 0.1 FTE Total (what you would enter below) = 1.85 If there are no staff dedicated to working on climate action, that's 0% time, please enter 0.0.

0.4

Question 2: Does your local government or Nation have a community-wide climate action plan or other guiding document(s)?

Yes

Please select the type of plan(s) from the list.

In the textbox, indicate the date the plan was adopted/approved in format YYYY-MM. If you don't remember the month, you can enter "01" for January.

Integrated climate plan (addressing mitigation, adaptation and/or energy use)
2020-12

Please include a link to the document or webpage if available.

https://www.highlands.ca/sites/31/files/2025-02/Climate_Leadership_Plan_Approved_Dec_7_2020_202012101651247955.pdf

Question 3: Does your local government or Nation have a corporate climate action plan or other guiding document(s)?

Yes

Please select the type of plan(s) from the list.

In the textbox, indicate the date the plan was adopted/approved in format YYYY-MM. If you don't remember the month, you can enter "01" for January.

Integrated climate plan (addressing mitigation, adaptation and/or energy use)
2020-12

Please include a link to the document or webpage if available.

https://www.highlands.ca/sites/31/files/2025-02/Climate_Leadership_Plan_Approved_Dec_7_2020_202012101651247955.pdf

Question 4: Please select up to 3 challenges impeding the advancement of climate action in your community.

Lack of jurisdiction

Lack of staff capacity or expertise

Competing priorities

Traditional Services Greenhouse Gas Emissions

Measuring and reporting traditional services emissions (defined in previous years as corporate emissions) is a Program requirement for all communities with a 2020 population of 5,000 residents and above ([see population statistics here](#)).

This requirement can be fulfilled using an established reporting framework of your choosing (CDP, GHG Protocol for Cities, etc.), including the LGCAP scope and boundaries described in the [LGCAP Traditional Services Boundaries and Scope Guidance](#). Contracted emissions must be accounted for regardless of which protocol your local government employs. Local governments with populations below 5,000 and Modern Treaty Nations are not required to report traditional services greenhouse gas emissions but are encouraged and supported to do so on a voluntary basis.

Traditional services GHG emissions are those produced by the delivery of local government or Modern Treaty Nation “traditional services” including:

- Fire protection,
- Solid waste management,
- Recreational / cultural services,
- Road and traffic operations,
- Water and wastewater management, and
- Local government administration.

Please see the following resources for guidance:

- [LGCAP Traditional Services Boundaries and Scope Guidance](#)
- [Scope Summary for Traditional Services GHG Emissions](#)
- [Traditional Services Emissions Inventory Reporting Tool](#)
- [Contracted Services Emissions Guidance](#)
- [Contracted Services Emissions Calculator](#)
- [B.C. Best Practices Methodology for Quantifying GHG Emissions](#)
- [Emission Factors Catalogue](#)

Question 5: For the 2025 calendar year, has your local government or Nation measured and reported associated traditional services GHG emissions?

If your local government or Nation is only reporting traditional services inventory through this LGCAP survey, please select “Yes”.

No, but for a past year. (Please enter most recent year completed: YYYY)
2020

Community-Wide Greenhouse Gas Emissions

B.C. [Climate Action Charter](#) signatories have committed to measuring and reporting their community-wide GHG emissions generated from all GHG sources (anthropogenic) within their community boundary.

The [Community Energy and Emissions Inventory](#) (CEEI) initiative provides a provincial framework for tracking and reporting energy and GHG emissions at a community-wide scale. It is published with a two-year lag, however, raw unprocessed data can be requested by local governments that wish to measure and report their community-wide emissions for the buildings, on-road transportation and municipal solid waste sectors ahead of publication.

The Communities Team is aware that some local governments are developing their own community-wide GHG emissions inventories (separate from the provincial CEEI). A better understanding of community-wide emissions measurement at the local level will help the Communities Team as we upgrade the CEEI.

(!) Question 6: For the 2025 calendar year, have community-wide GHG emissions been measured for your local government or Nation (including on your behalf by your regional district)?

No, but for a past year

What is the reporting year for your most recent inventory of community-wide emissions?

Format: numerical YYYY

2024

What is the interval for reporting community-wide emissions?

Format: open-text (e.g. every 6 months, every 5 years...)

every 2 years

For the most recent year your local government or Nation measured community-wide GHG emissions, please report your community-wide on-road transportation sector emissions in tonnes of CO₂e.

Format: Up to two decimal places and no commas (e.g. 1250.47)

8616

For the most recent year your local government or Nation measured community-wide GHG emissions, please report your community-wide buildings sector emissions in tonnes of CO₂e.

Format: Up to two decimal places and no commas (e.g. 1250.47)

3616

For the most recent year your local government or Nation measured community-wide GHG emissions, please report your community-wide municipal solid waste sector emissions in tonnes of CO₂e.

Format: Up to two decimal places and no commas (e.g. 1250.47)

601

For the most recent year your local government or Nation measured community-wide GHG emissions, please report the total for the on-road transportation, buildings, and solid waste sectors. This would be the sum of the three questions above. Please note: No commas are to be used in numerical fields.

12833

If your local government or Nation is measuring community-wide emissions, please report the protocol(s) being used to measure emissions.

Global Protocol for Community-Scale Greenhouse Gas Emissions Inventories (GPC)

For the most recent year available, did your community use raw data from the Community Energy and Emissions Inventory initiative to calculate community-wide emissions?

Not sure

Question 7: Currently, the Province's legislated GHG emission reduction targets are 40% by 2030, 60% by 2040 and 80% by 2050, relative to 2007. Please state your local government or Nation's target(s).

Please ensure your response reflects your community's most recent OCP or RGS update. Please enter "0" if no targets or baseline are established for the years given in the table.

2030

Reduction Percentage (format: e.g., 40)

26

Baseline Year (format: e.g., 2007)

2007

2050

Reduction Percentage (format: e.g., 40)

80

Baseline Year (format: e.g., 2007)

2007

Question 8: Does your local government or Nation have net-zero or carbon-neutral emissions target(s)?

For the purposes of our reporting, we're only asking about net-zero and carbon neutrality, but acknowledge that there are a variety of corporate targets. Net-zero refers to a jurisdiction or organization achieving a balance between greenhouse gas emissions produced and removed from the atmosphere (e.g. planting trees or using carbon capture technologies) Carbon neutral refers to an organization reducing emissions as much as practicable and then offsetting the remainder by purchasing offsets or other similar mechanisms Please select all that apply.

No

Question 9: Please select up to three supporting indicators that would be most valuable to your local government or Nation to advance climate action.

Previously, the Province reported these indicators through the Community Energy and Emissions Inventory initiative. The Province could prioritize publishing these indicators again in the future.

Housing type: Private dwellings by structural type

Floor area: Average floor area by building category and era

Commute by mode: Employed labour force by mode of commute

Provincial Policy Alignment - Mitigation

The CleanBC Roadmap to 2030 is B.C.'s plan to meet provincial emissions reduction targets to be 40% below 2007 levels for 2030 and set us on course to reach net-zero emissions by 2050.

One requirement of this Program is that you must **report on a minimum of one project** linked to objectives from the [CleanBC Roadmap to 2030](#) and/or [Climate Preparedness and Adaptation Strategy](#) (CPAS). Funding does **not** need to come from this program. For questions 10-13, if your community reports one initiative related to one sector (e.g. buildings) you have satisfied this requirement. That said, please select all that apply.

For questions 10-13, please note the following regarding "**Ongoing**" initiatives. "Ongoing" includes initiatives that are either:

- Implemented in previous years and still active (e.g., an organics diversion project started in 2022 that continues to divert waste).
- Currently available or in effect in 2025 (e.g., supplementing Provincial energy efficiency incentive programs).

For questions 10-13 we ask that initiatives are separated by corporate and community.

- **Community-wide initiatives** are actions that impact the entire community as opposed to local government assets and operations. These could include setting community or sector-wide GHG reduction targets, investing in public EV charging infrastructure, and engaging residents in climate efforts.
- **Corporate initiatives**, on the other hand, focus on the assets and operations of a local government or Modern Treaty Nation - such as investments in municipal buildings, fleets, policies and plans. Corporate operations climate initiatives could include energy retrofits to a community recreation centre, purchasing low-emissions fleet vehicles and purchasing carbon offsets to achieve corporate carbon neutrality.

Question 10: Please indicate all climate initiatives your local government or Nation had in-progress, ongoing or completed in the 2025 calendar year related to the buildings sector.
This should not be limited to what your LGCAP funding supported.

Corporate
Community

Corporate buildings policies, programs and actions

B.C. Energy Step Code adoption (Step 4 or higher)

Other (please specify):

Amended development permit area (DPA4) includes guidelines for energy efficiency and general architectural design in commercial/industrial buildings.

Please enter the step for Part 3 buildings (Energy Step Code).

Optional. Format: Open-text

Step 4 for new wood frame multi-family residential; Step 3 if low carbon energy system is incorporated. Step 4 for new complex concrete multi-family residential and commercial; Step 3 if low carbon energy system is incorporated

Please enter the step for Part 9 buildings (Energy Step Code).

Optional. Format: Open-text

Step 5 for new single family dwelling 420m2 or less; Step 3 if low carbon energy system is incorporated. Step 5 for new single family dwelling 420.1m2 or greater, Step 4 if low carbon energy system is incorporated.

Community-wide buildings policies, programs and actions

B.C. Energy Step Code adoption (Step 4 or higher)

Other (please specify):

Amended development permit area (DPA4) includes guidelines for energy efficiency and general architectural design for commercial/industrial buildings.

Please enter the step for Part 3 buildings (Energy Step Code).

Optional. Format: Open-text

Step 4 for new wood frame multi-family residential; Step 3 if low carbon energy system is incorporated. Step 4 for new complex concrete multi-family residential and commercial; Step 3 if low carbon energy system is incorporated

Please enter the step for Part 9 buildings (Energy Step Code).

Optional. Format: Open-text

Step 5 for new single family dwelling 420m2 or less; Step 3 if low carbon energy system is incorporated. Step 5 for new single family dwelling 420.1m2 or greater, Step 4 if low carbon energy system is incorporated.

Please highlight one or more project(s) that were in-progress, ongoing or completed in the 2025 calendar year related to buildings.

Please enter NA if your community reported no buildings initiatives ongoing, completed or in-progress for 2025. Responses must include at least two complete sentences to be considered for highlighting on the Local Government Climate Action Highlights webpage, providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the Local Government Climate Action Success Stories submission form for guidance on how to complete the highlights section.

As part of the Official Community Plan amendment to add the "South Highlands Local Area Plan," a development permit area (DPA4) was amended. It includes guidelines for energy efficiency and general architectural design that align with climate action for commercial/industrial buildings.

Question 11: Please indicate all climate initiatives your local government or Nation had in-progress, ongoing or completed in the 2025 calendar year related to the transportation sector.

This should not be limited to what your LGCAP funding supported.

Community

Community-wide transportation policies, programs and actions

Active transportation planning

Other (please specify):

Participating in regional EV infrastructure development

Please highlight one or more project(s) that were in-progress, ongoing or completed in the 2025 calendar year related to transportation.

Please enter NA if your community reported no transportation initiatives ongoing, completed or in-progress for 2025. Responses must include at least two complete sentences to be considered for highlighting on the Local Government Climate Action Highlights webpage, providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the Local Government Climate Action Success Stories submission form for guidance on how to complete the highlights section.

The District began a bike lane feasibility study to support mode shift away from private vehicle use. The study examined potential costs and options for the District to consider. It would create bike lanes along the main transportation route and connect Highlands to two other neighbouring communities. The area is complex for creating bike lanes due to topography.

Question 12: Please indicate all other climate initiatives (excluding buildings, transportation, and adaptation and resilience) your local government or Nation had in-progress, ongoing or completed in the 2025 calendar year related to community-wide and corporate action.

This section includes initiatives such as land-use planning, renewable energy projects, waste diversion, etc. This should not be limited to what your LGCAP funding supported.

Corporate
Community

Corporate climate policies, programs and actions

Circular economy or zero waste strategy

Community-wide climate policies, programs and actions

Complete, compact communities
Circular economy or zero waste strategy

Complete, Compact Communities - Please select all that apply.

See Complete Communities Guide and Program for supports advancing identified community goals through the creation of more complete, compact and energy efficient communities.

Official Community Plans

Please highlight one or more project(s) that were in-progress, ongoing or completed in the 2025 calendar year related to community-wide or corporate action.

Please enter NA if your community reported no community-wide or corporate initiatives ongoing, completed or in-progress for 2025. Responses must include at least two complete sentences to be considered for highlighting on the Local Government Climate Action Highlights webpage, providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the Local Government Climate Action Success Stories submission form for guidance on how to complete the highlights section.

The District completed an Official Community Plan (OCP) amendment for a "Regenerative Development" land use designation and accompanying amended development permit area (DPA 4). The new OCP land use designation includes policy direction toward land uses that contribute to the circular economy to support materials reuse, recycling, and reduction.

Provincial Policy Alignment - Resilience and Adaptation

The goal of climate adaptation is to reduce risk and vulnerability associated with climate change impacts. To manage climate impacts, local governments and Nations are integrating climate adaptation principles into decisions and everyday activities.

One requirement of this Program is that you must report on **at least one or more** project(s) linked to one or more objectives from the [CleanBC Roadmap to 2030](#) and/or the [Climate Preparedness and Adaptation Strategy](#) (CPAS) in Questions 10-13. If your community reports one initiative related to one sector you have satisfied this requirement, but please select all that apply for Questions 10-13.

Question 13: Please indicate all initiatives your local government or Nation had completed, ongoing or in-progress in the 2025 calendar year to adapt to and build resilience to climate impacts.

This should not be limited to what your LGCAP funding supported.

Corporate
Community

Corporate resilience and adaptation policies, programs and actions

Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions

Monitoring climate risks or impacts (floods, wildfire, etc.)

Community-wide resilience and adaptation policies, programs and actions

Addressing current and future climate risks through plans, adaptation measure implementation, programs, service delivery, asset management and/or other functions

Monitoring climate risks or impacts (floods, wildfire, etc.)

Please highlight one or more climate adaptation project(s) that were completed, ongoing or in-progress in the 2025 calendar year to reduce risk and increase resilience.

Please enter NA if your community reported no initiatives to reduce risk and increase resilience that were ongoing, completed or in-progress for 2025. Responses must include at least two complete sentences to be considered for the Local Government Climate Action Highlights webpage, providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the submission form for guidance on how to complete the highlights section. The Ministry of Emergency Management and Climate Readiness may use these on ClimateReadyBC.

1. The District continues with its culvert replacement program that requires culvert upsizing for expected increased stormwater flows resulting from climate change. Seventeen culverts were replaced in 2025 creating a more resilient community.

2. Since 2013, the District has been monitoring groundwater. Groundwater is the potable water source used by almost all residents and is the community's most valuable resource. Its protection is critical to residents and visitors, the natural environment, and the future of the rural nature of the community.

Question 14 a): Has a climate risk and vulnerability or similar assessment been undertaken for your local government or Nation?

Please select all that apply. If completed, please provide the year of completion in the textbox (YYYY).

Yes at the community level
2023

If available, please provide a link to the document:

<https://www.highlands.ca/sites/31/files/2025-02/District%20of%20Highlands%20Hazard%20Risk%20Vulnerability%20Analysis%202023.pdf>

Question 14 b): Are you integrating climate risk into asset management, budgeting and climate action plans?

Yes, in asset management

Yes, in budgeting

(!) Question 15 a): Please select the most significant climate hazards faced by your community and please specify the associated adaptation measures completed or in-progress in the 2025 calendar year, if any.

I.e. for extreme heat: cooling stations. If entering a hazard under "Other", please write the hazard and related measure(s) in the textbox. Textbox limit: 998 characters

Extreme cold, snow and/or ice

Off hours "winter" phone line

Drought

Cisterns recommended

Wildfire

Increase roadside trimming including overhead to create more effective fire breaks; Adopt Wildfire Act restrictions;

Ensure evacuation routes were up to standard

Wildfire smoke

Increase roadside trimming including overhead to create more effective fire breaks; Adopt Wildfire Act restrictions;

Ensure evacuation routes were up to standard

Overland/riverine flooding

Culvert replacement program

Wind, rain, and/or other storm events

Culvert replacement program

(!) Question 15 b): Please select the impacts your community experienced in the 2025 calendar year related to the hazards above.

Select all that apply

Damage to roads, bridges, or transportation networks

Water shortages or restrictions

Power outages or electrical system strain

Question 16: What information do you need to know to be able to plan effectively for the future of your community, with respect to the hazards and impacts identified in Question 15?

Please select one or more of what you consider the most valuable types of information for planning.

Local knowledge

Localized climate modelling and projected scenarios

Assessment of potential community impacts

Assessment of community vulnerabilities

Risk assessment of hazards

Mapping of climate change impacts and hazards

Demographic information

Projected development

Adaptation planning information

Technical expertise to implement solutions

Community/partner engagement and support

Information on partnership opportunities

Examples of actions taken by other communities

Question 17: Please indicate all initiatives your local government or Nation had completed, ongoing or in-progress in the 2025 calendar year related to working with neighbouring communities.

Please select all that apply.

Entering into agreements related to emergency management planning and/or multijurisdictional emergency management organization (this option excludes mutual aid agreements such as fire protection services)

Collaborating on data collection, mapping or monitoring climate risks

(!) Question 18: Has your local government or Nation completed a natural asset inventory (an assessment of natural resources like forests, wetlands, and waterways for their ecosystem services and value)?

No

If no, what are the primary barriers preventing your local government or Nation from completing a natural asset inventory?

Please select all that apply.

Lack of funding

Lack of capacity (staff, expertise, etc.)

Other (please specify):

Competing priorities

Equity

Certain populations are more vulnerable to climate hazards and impacts (e.g. people experiencing homelessness, low-income households, seniors/elders, people living alone).

Taking an equity-informed approach to climate action is about enhancing climate resilience for everyone in B.C., regardless of where and how they live and requires a just approach that integrates equity considerations into climate planning and adaptation responses.

(!) Question 19: How does your local government or Nation ensure equitable access to and distribution of climate action opportunities and benefits?

Please select all that apply.

Not sure if equity is being integrated into our climate action work

Optional: Please highlight a climate initiative completed or in-progress in the 2025 calendar year that promotes equity and inclusion.

Responses must include at least two complete sentences to be considered for highlighting on the Local Government Climate Action Highlights webpage, providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the Local Government Climate Action Success Stories submission form for guidance on how to complete the highlights section.

1. *The District continues with its participation in Capital West Accessibility Advisory Committee.*

2. *Highlands District Community Association (HDCA) has organized "Highlands Emergency Local Preparedness" ("HELP") program of neighbours helping neighbours with the assistance of the Highlands Fire Department:*
https://www.highlands.ca/sites/31/files/2025-02/HELP%20Introduction-n_201801161740235297.pdf

LGCAP Funding

The Program must be able to demonstrate the impact this funding has on greenhouse gas emissions

reductions, resilience and adaptation, and building local capacity to advance climate action in B.C. To substantiate the Program, we must develop a baseline understanding of where local governments and Nations are at with respect to climate action and track progress over time.

For Question 20 we ask that initiatives are separated by corporate and community.

- **Community-wide initiatives** are actions that impact the entire community as opposed to local government assets and operations. These could include setting community or sector-wide GHG reduction targets, investing in public EV charging infrastructure, and engaging residents in climate efforts.
- **Corporate initiatives**, on the other hand, focus on the assets and operations of a local government or Modern Treaty Nation - such as investments in municipal buildings, fleets, policies and plans. Corporate operations climate initiatives could include energy retrofits to a community recreation centre, purchasing low-emissions fleet vehicles and purchasing carbon offsets to achieve corporate carbon neutrality.

Question 20: In the previous calendar year (2025), how did your local government or Nation spend or commit to spend its remaining LGCAP funding received in the March 2024 3-year lump sum? Based on our records for your community, these funds total: \$173,114. This is the amount of your March 2024 3-year lump sum that was reported on hold in the LGCAP 2024 survey, if any.

Instructions: Please ensure the amount(s) entered below equals the dollar amount displayed above. Please select all that apply and indicate the total dollar value associated with each initiative. Please select "funds on hold" for any funding that was not spent or committed to be spent during the 2025 calendar year. For the purposes of this question, "committed to be spent" refers to having officially allocated funding for specific projects with certainty, even if it has not yet been spent. You can see what your community has previously reported for LGCAP funding in the LGCAP Raw Survey Data. Format: no dollar sign, no comma and up to two decimal places.

Corporate

Community

Funds on hold

814

Corporate Initiatives

Transportation initiatives

Resilience and adaptation initiatives

Corporate transportation policies, programs and actions

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

Electric vehicle purchases and electric equipment/machinery purchases (i.e. electric zambonis)

58000

Corporate resilience and adaptation policies, programs and actions

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

Creation of policy/procedures to affect change (climate considerations into decision-making processes)

25000

Community-wide Initiatives

Transportation initiatives

Resilience and adaptation initiatives

Community-wide transportation policies, programs and actions

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

Active transportation planning
12300

Community-wide resilience and adaptation policies, programs and actions

Textbox format: no dollar sign and up to two decimal points (i.e. 2500 or 657.25).

Utilizing natural assets/nature-based solutions
77000

(!) Funds on hold - How will funds be allocated?

No decision has been made.

To expand upon your selection(s), please highlight the initiative(s) your local government or Nation's LGCAP funding received in March 2024 has been spent on or committed towards in the 2025 calendar year.

Please provide specifics on your selections made above such as the kind of technology used, the scale/scope, the building/location, or the expected impact (i.e. the make and model of an EV, the kilometres of a bike lane built...). Responses must include at least two complete sentences to be considered for highlighting on the Local Government Climate Action Highlights webpage, providing sufficient detail for us to clearly understand the initiative (what, when, where, and why). Please refer to the Local Government Climate Action Success Stories submission form for guidance on how to complete the highlights section.

1. The District completed a bike lane feasibility study to support mode shift away from private vehicle use. The study examined potential costs and options for the District to consider. It would create bike lanes along the main transportation route and connect Highlands to two other neighbouring communities. The area is complex for creating bike lanes due to topography.

2. Twinflower Park Restoration: In 2026, the District will restore a treed riparian area in a well-used community park. A bike jump area had been constructed too close to a wetland, and so the area will be restored. Specifically, there will be: • native restoration plantings on the forest understory; • the installation of a formalized walking path, pulled back from the wetland; and • the incorporation of cedar split-rail fencing to deter visitors from entering the newly restored planted areas where required.

Question 21 a): What is your internal decision criteria for spending LGCAP dollars?

Consideration as to what LGCAP funding can be spent on. Continue to use guidance from "Climate Action Top 12".

Question 21 b): Does your local government or Nation use a formal framework to apply a climate lens on infrastructure planning and decision-making?

This could include the Provincial preliminary GHG assessment guidance, the Federal climate lens guidance, or another climate lens framework.

No

Question 22 a): In the previous calendar year (2025), how much additional external funding for climate action were you able to acquire by leveraging your 2024 LGCAP funds? This could include matching grants as well as private investment.

Format: no dollar sign, no comma, and up to two decimal places

0

Question 22 b): Please list the funding programs leveraged and associated funders (i.e. Investing in Canada Infrastructure Program, Canada/Province).

Please enter "NA" if no funds were leveraged.

NA

Question 23 a): What is the value of the Program's continuity for your community or Nation, and how does it support other priority initiatives for your local government or Nation (e.g., affordability, housing, safer communities/public safety, emergency preparedness and response, economic growth and good jobs, protecting critical services people rely on)?

Optional

Climate action is inherent in all aspects of the District of Highlands' community and corporate work. The funding supports delivery and flexibility for climate action related projects deemed priority by Council.

(!) Question 23 b:) Which provincial priorities does the LGCAP help advance in your community?

Optional. Select all the apply.

Protecting critical services people rely on

Infrastructure resilience

Energy efficiency in buildings

Community health and well-being

Protecting the natural environment and ecosystems

(!) Question 23 c): On a scale of 1 to 5, how important is LGCAP funding to your community's ability to advance the provincial priorities identified above?

Optional

5

(!) Question 23 d): Which of the following tangible outcomes has your community directly experienced as a result of LGCAP-supported initiatives, if any?

Optional. Select all that apply:

Improved resilience of infrastructure or community assets

Improved emergency preparedness or response capacity

Energy cost savings for the local government and/or community

Improved natural asset management (e.g., wetlands, forests, shorelines)

Biodiversity or ecosystem benefits

Improved air quality or public health outcomes

Improved relationship with the Province

Other (please specify):

Reduced liability exposure

(!) Question 23 e): On a scale of 1 to 5, to what extent has LGCAP funding helped your community move work forward sooner, or enabled work that would not have happened without the funding?

Optional

5

Please note on posting the survey publicly:

- All information from the required questions must be included.

- Optional questions and responses can be omitted.
 - The Province will use the information from optional questions for internal purposes only.
- When posting the survey publicly, the design / format of the form can be changed.

Local Government Climate Action Program Attestation Form

Instructions for the Attestor (CFO or equivalent staff person):
Complete and sign this form by filling in the fields below.

I, the Chief Financial Officer, or equivalent position, attest to the following:

1. That Local Government Climate Action Program funding has been, or will be, allocated to climate action.
2. That Local Government Climate Action Program funds received in 2024 will be spent by March 31, 2028.
3. That a completed and signed version of this form and survey contents will be publicly posted by September 30, 2026.

Attested by (first name, last name)

Sarah Jones

Professional title

Chief Administrative Officer, Chief Financial Officer

Local government or Modern Treaty Nation

District of Highlands

Date

2026-07-28

Attestor signature

Please note: File upload e-signatures are not enabled as uploaded files do not appear on the final report. If you require a redo for the digitally-drawn signature, please click the trash can. If that doesn't work, please submit your survey then contact us at LGCAP@gov.bc.ca.

Signature captured



2026-07-28 11:53:00 Pacific Daylight Time

Reminder: Download a copy for your records!

Once submitted, please download a copy of the completed survey and attestation form (PDF, Excel, and Word options).