



CAPITAL WEST ACCESSIBILITY ADVISORY COMMITTEE RESIDENT REPRESENTATIVE for the DISTRICT OF HIGHLANDS

The Capital West Accessibility Advisory Committee serves the City of Colwood, City of Langford, District of Highlands, District of Metchosin, District of Sooke, Town of View Royal and the Township of Esquimalt. The Committee will assist the partner municipalities above as outlined in the *Accessible BC Act*. The Committee may also respond to referrals from the Councils of the partner municipalities or requests for advice from staff to address accessibility issues as noted in the Committee Terms of Reference and the *Accessible BC Act*.

Membership will include one (1) community representative from each of the partner municipalities as voting members. A meeting schedule will be provided to successful candidates. Committee members may generally attend meetings in person or online through the platform utilized by the host municipality. Please review the Terms of Reference on the partner municipality’s websites for more information regarding the Committee.

If you have any questions or require assistance completing this application, please contact the District of Highlands via email to: accessibility@highlands.ca or by phone at 250-474-1773.

The Committee welcomes applicants of all abilities, gender identities and expressions, sexual orientations, racial identities, and or other lived experiences that reflect the diversity of the Capital Region.

APPLICANT INFORMATION

FULL NAME _____

STREET ADDRESS _____

CITY _____ POSTAL CODE _____

EMAIL _____ PHONE NUMBER _____

Do you identify as a person with a disability? YES NO

Are you representing an organization that supports persons with disabilities? YES NO

Do you support or provide care to a person with a disability? YES NO

Do you identify as an Indigenous person? YES NO

APPLICATION FOR APPOINTMENT

Please describe your disability/disabilities or relevant experience as a caretaker/support person. Similarly, if you represent an organization that supports persons with disabilities, please provide a description of the work undertaken: *(Optional)*

Why are you interested in joining the Capital West Accessibility Advisory Committee?

What related skills, knowledge, or experience do you have that may benefit this committee? (limited space below - attachments accepted)

APPLICATION FOR APPOINTMENT

What accessibility accommodations do you require, if any?

Each community is responsible for their own representative recruitment. Complete applications can be submitted by email, mail, or in person:

- Email: accessibility@highlands.ca
- In person or by mail at the District of Highlands office at 1980 Millstream Road, Victoria BC V9B 6H1.

Deadline for applications to be submitted is Friday, October 25, 2025.

Freedom of Information and Protection of Privacy Act Collection Notice

Personal information is collected by the municipalities of the Capital West Accessibility Advisory Committee (City of Colwood, City of Langford, Town of View Royal, District of Sooke, Township of Esquimalt, District of Metchosin, and the District of Highlands) under the authority of s.26(c) of the Freedom of Information and Protection of Privacy Act for the purpose of processing Accessibility Advisory Committee applications. Should you have any questions about the collection of this personal information, please contact the District of Highlands 1980 Millstream Road Victoria BC V9B 6H1 Phone: 250-474-1773 | Email: airving@highlands.ca