



IMPORTANT NOTICE



SINGLE AXEL TENDER AND CONSTRUCTION OF NEW APPARATUS BAY AT WEST FIRE HALL, 1564 MILLSTREAM ROAD, HIGHLANDS, BC

DISTRICT OF HIGHLANDS LOAN AUTHORIZATION BYLAW NO.382, 2016

Notice of Alternative Approval Process

In February, 2016 Highland residents received an information brochure regarding Council's desire to improve the Highlands fire insurance rating through Superior Shuttle Accreditation (SSA). The brochure asked residents to report their support or concerns to the District.

In total the District received 14 responses by email or Face Book comments. Nine of those emails were in favor of moving forward with the accreditation; one was not in favour, although it was recognized that there would be an overall saving to the individual; and four were of a general nature neither supporting nor not supporting.

The District has been working towards two accreditation processes with the Fire Underwriters Association (FUS) to increase its FUS rating and to lower house insurance rates for most of Highlands residential properties. In 2015, the District modified the water source at the Red Cedar Court dry hydrant location as per Golder and Associates recommendations to satisfy the first accreditation process.

The second accreditation process is purchasing an additional tender with 2000 gallon capacity and constructing a 1000 square foot post disaster built apparatus bay addition to the West Hall to house the new vehicle.

In order to achieve the second process the District must borrow \$500,000. Council has given Bylaw 382, which authorizes the District to proceed with this borrowing, three readings and the District has received ministerial approval for the bylaw.

The next step is to receive approval from the electors of the District of Highlands. For this approval Council has authorized proceeding with the Alternative Approval Process (APP). If the APP is successful (Council receives petitions from 10% of eligible voters) then Council must obtain assent of the electors (referendum) which would cost upwards of \$12,000.

District Office
1980 Millstream Road
Victoria, BC V9B 6H1
Tel: 250-474-1773
WWW.HIGHLANDS.CA



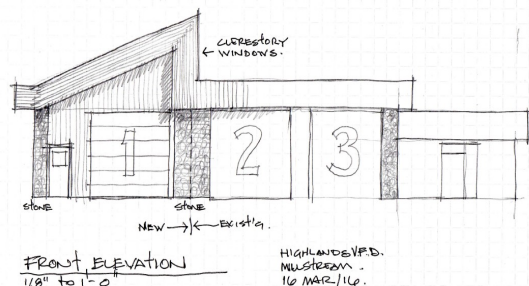
NOTICE TO ADVISE ELECTORS IN THE DISTRICT OF HIGHLANDS OF THE INTENTION TO BORROW UP TO \$500,000

It is Council's intention to adopt "District of Highlands West Fire Hall Apparatus Bay and Single Axel Tender Loan Authorization Bylaw, No. 382, 2016". The purpose of the bylaw is to borrow an amount not to exceed \$500,000 to finance the cost of constructing a new apparatus bay and purchasing a single axel tender for the West Fire Hall, 1564 Millstream Road.

As part of the bylaw approval process, Section 86 of the *Community Charter* requires that electors be notified that an Alternative Approval Process exists for the purpose of permitting electors to petition against the proposed bylaw.

Unless Alternative Approval Elector Response Forms petitioning against the bylaw have been received from at least 10 per cent (173) of eligible electors within the District of Highlands (determined to be 1,733) by Monday, May 16, 2016 at 4:00 p.m., Bylaw No. 382, 2016 will be deemed to have received the **Approval of the Electors**.

If more than 10 per cent of eligible electors petition Council and Council still wishes to proceed with the adoption of District of Highlands West Fire Hall Apparatus Bay and Single Axel Tender Loan Authorization Bylaw, No. 382, 2016, Council must obtain the assent of electors (referendum).



Rendering of proposed apparatus bay addition to the West Fire Hall

Community Notice of Alternative Approval Process

ALTERNATIVE APPROVAL ELECTOR RESPONSE FORMS:

Elector responses must be given in the form established by District of Highlands Council. Alternative Approval Elector Response Forms are available at District of Highlands Office, 1980 Millstream Road and also on the District's website www.highlands.ca. The only persons entitled to sign the Alternative Approval Elector Response Forms are the eligible electors of the District of Highlands.

For the purposes of signing the elector response form, the term "elector" means a person who, at the time of signing the form, meets the qualifications of the *Local Government Act* for registration as a resident elector or as a non-resident property elector of the District of Highlands.

RESIDENT ELECTOR:

When signing an elector response form during an AAP, a resident elector must:

- be 18 years of age or older;
- be a Canadian citizen;
- have lived in British Columbia for at least six months;
- have lived in the District of Highlands municipality for at least 30 days;
- live in the area defined for the AAP (the whole of the District of Highlands); and
- not be disqualified under the Local Government Act or any other enactment from voting in a local election or be otherwise disqualified by law.

Resident electors signing the elector response form must provide their name and address.

NON-RESIDENT PROPERTY ELECTOR:

When signing an elector response form during an AAP, a non-resident property elector must:

- Not be entitled to register as a resident elector;
- be 18 years of age or older;
- be a Canadian citizen;
- have lived in British Columbia for at least six months;
- have owned property in the District of Highlands municipality for at least 30 days;
- own property in the area defined for the AAP ; and,
- not be disqualified under the Local Government Act or any other enactment from voting in a local election or be otherwise disqualified by law.

Non-resident property electors must provide their name and the address of the property in relation to which they are entitled to register as a non-resident property elector.

Only one non-resident property elector may sign an elector response form per property, regardless of how many people own the property; and, that owner must have the written consent of a majority of the other property owner(s) to sign the response form on their behalf. The District can provide a form for this purpose.

Property owned in whole or in part by a corporation does not qualify under the non-resident property elector provisions.

The local government will not share the information on the form with anyone other than the Corporate Officer, or other person designated by the Corporate Officer.

ADDITIONAL INFORMATION

Additional information regarding the proposed Long Term Borrowing and the Superior Shuttle Accreditation may be viewed at the District Office or on the District's website at www.highlands.ca.

For inquiries regarding the Superior Shuttle Accreditation please contact the Fire Chief at: 250-920-6970.

For inquiries regarding the Alternative Approval Process please contact the Corporate Officer at: 250-474-1773.

ELECTOR RESPONSE FORMS

Response forms can be obtained at the District Office, 1980 Millstream Road or downloaded from the District website, www.highlands.ca. Only those forms established by District of Highlands will be accepted.

Submissions:

Alternative Approval Elector Response Forms must be submitted no later than Monday, May 16, 2016 at 4:00 p.m. (postmarks not accepted), to:

District of Highlands
Attention: Corporate Officer
1980 Millstream Road
Victoria, V9B 6H1
Telephone: 250-474-1773 | Fax: 250-474-3677 |
Email: tneurauter@highlands.ca