



**DISTRICT OF HIGHLANDS
BYLAW NO. 332**

A BYLAW TO PROVIDE FOR FEES AND CHARGES PAYABLE FOR SERVICES AND FACILITIES TO THE
WEST SHORE PARKS AND RECREATION SOCIETY

WHEREAS the District established a service for parks, recreation and community services pursuant to the Parks, Recreation and Community Service Establishment Bylaw No. 170, 2001;

AND WHEREAS pursuant to section 194 of the *Community Charter* Council may, by bylaw, impose a fee or charge payable in respect of all or part of a service of the municipality or the exercise of regulatory authority by the municipality;

AND WHEREAS Council wishes to authorize and impose the fees and charges payable for use of the services and facilities at the Juan de Fuca Recreation Centre, which fees and charges must also be authorized by the other local government owners of the Juan de Fuca Recreation Centre;

NOW THEREFORE the Council of the District of Highlands, in open meeting assembled, enacts as follows:

1. Citation

This Bylaw may be cited for all purposes as the “**West Shore Parks and Recreation Society Fees and Charges Bylaw No. 332, 2011**”.

2. Rescind

Rescind “West Shore Parks and Recreation Society Fees and Charges Bylaw No. 326, 2010” in its entirety and replace with “West Shore Parks and Recreation Society Fees and Charges Bylaw No. 332, 2011”.

3. Imposition of Fees and Charges

That Council hereby authorizes and imposes the fees and charges for use of the services and facilities at the Juan de Fuca Recreation Centre in the amounts set out in Schedule “A” to this Bylaw.

As an exception to the fees and charges set out in Schedule “A”, those classes of persons described in Schedule “B” to this bylaw shall pay those fees and charges, if any, for the use of services and facilities at the Juan de Fuca Recreation Centre as set out in Schedule “B”.

The fees and charges established under this Bylaw shall come into effect on September 1, 2011 and continue until August 31, 2012.

READ A FIRST TIME THIS 6th day of June, 2011

READ A SECOND TIME THIS 6th day of June, 2011.

READ A THIRD TIME THIS 6th day of June, 2011.

ADOPTED this 20th day of June, 2011

Mayor

Corporate Officer

SCHEDULE "A" to Bylaw No. 332

[For Juan de Fuca Recreation Centre located at 1767 Island Highway, Victoria, B.C. V9B 1J1]

FEES AND CHARGES

September 1, 2011 to August 31, 2012

FEES AND CHARGES		
New Fees Effective: September 1, 2011 to August 31, 2012		
DROP- IN FEES (swim, skate, weight room, fitness classes)		
All Drop-in admissions include applicable taxes. All passes will now have applicable taxes added at the time of purchase.		
at the time of		2011/12
Adult (19 - 54)	Single Admission	\$6.15
	10x	\$49.46 + tax
	20x	\$87.86 + tax
	1 month	\$51.29 + tax
	3 month	\$130.49 + tax
	12 month	\$365.18 + tax
Senior (55 plus)	Single Admission	\$4.50
	10x	\$36.16 + tax
	20x	\$64.29 + tax
Student (13 - 18)	Single Admission	\$4.50
	10x	\$36.16 + tax
	20x	\$64.29 + tax
Child (6 - 12)	Single Admission	\$3.20
	10x	\$25.71 + tax
	20x	\$45.71 + tax
Family (Max. 5)	Single Admission	\$12.20
	10x	\$98.04 + tax
	12 month	\$803.57 + tax
Child Minding	per 75 min	\$2.50
	10x	\$22.32 + tax
INDOOR RENTAL FEES		
New Fees Effective: September 6, 2011 to September 5, 2012		
(All Fees Subject to Applicable Taxes)		
ROOMS: (per hour unless noted)		
Small Rooms include:		
<i>Boardroom, Gllangcolme, Spinnaker, Upper and Lower Clubhouse and Centennial Centre Rooms</i>		
		2011/12
	Non-profit Adult / Community (In align with SD62)	\$22.50
	Non-profit Youth / Community (In align with SD62)	\$12.60
	Birthday Party Room Rental (Charge per/hr with a 2hr min rental)	\$54.60
	Commercial (Charge per/hr with a 2hr min rental)	\$29.10
Clubhouse & Fieldhouse Changerooms		
	Non-profit Adult / Community	\$11.60
	Non-profit Youth / Community	\$8.70
Large Rooms include:		
<i>Lookout Lounge, Galleon Room, Kinsmen Fieldhouse and Seniors Hall</i>		
	Non-profit Adult / Community	\$29.10
	Non-profit Youth / Community	\$22.50
	Commercial /Weddings (Commercial Rate/8 hrs)	\$312.60
	Commercial with catering (per hour with 2hr max)	\$39.10
Swimming Pool (no guard)		
	Adult/Commercial (ie Scuba)	\$182.40
	Youth/Commercial/Swim Clubs	\$80.70

SCHEDULE "A" to Bylaw No. 332 continued....

ARENA FACILITIES	
New Fees Effective: September 6, 2011 to September 5, 2012 (All Fees Subject to Applicable Taxes)	
JdF/Bear Mountain Arena/Curling Rink - Ice	
<i>Rates per hour unless otherwise noted</i>	
Ice - Adult prime time*	\$202.75
Ice - Adult non-prime**	\$153.30
Ice - Midnight Rate (midnight to 6 am)	\$99.40
Ice - Youth prime time*	\$110.20
Ice - Youth non-prime**	\$90.00
Ice - School District #62 Hockey Academy	\$90.00
Ice - Commercial Rate	\$212.45
School Groups (District #62)	
1-50 Participants	\$66.50
51-100 Participants	\$98.40
Skate Rentals	\$3.00
Victoria Grizzlies - Games and Practices	Lease
JdF/Bear Mountain Arena/Curling Rink - Dry Floor	
Arena Dry Floor - Adult	\$67.20
Arena Dry Floor - Youth	\$46.10
Curling Rink Dry Floor - Adult	\$67.20
Curling Rink Dry Floor - Youth	\$46.10
Shamrocks Sr. - Games and Practices	Lease
Shamrocks Jr. - Games and Practices	Lease
* Prime: M-F 6:00am-8:00am, 4:00pm-11:00 pm/Sat & Sun 6:00am-11:00pm	
**Non-Prime: M-F 8:00am-4:00pm & 11:00pm-Midnight/Sat & Sun 11:00pm-Midnight	
JdF/Bear Mountain Arena/Curling Rink - Special Events (not including Arena Sports Tournaments) ****	
JdF Arena Full Day (24 hrs) - Community Group	\$926.20
JdF Arena Full Day (24 hrs) - Commercial***	\$1,852.40
Bear Mountain Arena Full Day (24 hrs) - Community Group	\$1,861.60
Bear Mountain Arena Full Day (24 hrs) - Commercial***	\$3,723.20
Curling Rink Full Day (24 hrs) - Community Group	\$926.20
Curling Rink Full Day (24 hrs) - Commercial***	\$1,852.40
*** Move/In Out days for full day rentals will be 50% of the base rate	
**** Does not include cost for conversion of ice to dry or dry to ice if required	
Juan de Fuca Curling Rink - Curling	
Ice Youth (per person)	\$32.80
Ice Day time -1 sheet (2 hours)	\$45.50
Ice Day time - 8 sheets (2 hours)	\$364.00
Ice Night, Mini Spiel, Misc - 1 sheet (2 hours)	\$73.50
Ice Night, Mini Spiel, Misc - 8 sheets (2 hours)	\$588.00
Inter-Club - 1 sheet (2 hours)	\$25.35
Inter-Club - 8 sheets (2 hours)	\$202.80
CR (Curling Club) Bonspiel (1 evening, 2 days))	\$693.90
Jr. Bonspiel (2 days)	\$320.30

SCHEDULE "A" to Bylaw No. 332 continued....

Equipment Rental - Other Fees (plus applicable taxes)	
New Fees Effective: September 6, 2011 to September 5, 2012	
Electricity (per 100 amp service) (per hour)	\$6.00
Garbage (per 6 yard bin) (Cost recoved for extra waste removal)	\$100.00
Forklift with Operator (per hour)	\$61.20
Tables (each/1 day) (Delivered - Client sets up)	\$7.90
Tables (each/2 day) (Delivered - Client sets up)	\$10.00
Tables (each/3 or more days) (Delivered - Client sets up)	\$12.00
Chairs (each/ 1 day) (Delivered - Client sets up)	\$0.77
Chairs (each/2 days) (Delivered - Client sets up)	\$1.00
Chairs (each/3 or more days) (Delivered - Client sets up)	\$1.25
Flipchart with Paper (each)	\$5.50
Podium (each)	\$5.50
Screen (each)	\$5.50
Overhead Projector (with Screen) (each)	\$12.00
TV with DVD on cart (each)	\$12.00
Bleachers (each per day) (Rental only, not including labour and transport)	\$12.00

SCHEDULE "A" to Bylaw No. 332 continued....

OUTDOOR FACILITIES	
(All Fees subject to applicable taxes)	
New Fees Effective: September 6, 2011 to September 5, 2012	
Sand Volleyball Courts/Tennis Courts (per court, per hour)	
Youth	\$6.15
Adult	\$12.30
BMX Track	
	Leased
Ball Diamonds (per diamond per hour - minimum 2 hour rental)	
Youth	\$6.75
Adult	\$13.50
Commercial - Youth	\$27.30
Commercial - Adult	\$54.60
Playing Fields (per field per hour - minimum 2 hour rental)	
Youth	\$6.75
Adult	\$13.50
Commercial - Youth	\$27.30
Commercial - Adult	\$54.60
Lights - Field 1 & 3 - Youth & Adult***	\$13.60
Lights - Field 2 - Youth and Adult	\$27.20
Jogging Track	
	No Fee
Lacrosse Box (per hour)	
Youth	\$6.75
Adult	\$13.50
Commercial - Youth	\$27.30
Commercial - Adult	\$54.60
Lights - Lacrosse Box	
	\$7.00
Lawn Bowling	
	Leased
Picnic Shelter (per hour)	
	\$8.85
***Field 1 & 3 are partially lit so are 50% of Field 2 light fee	
Lights can be booked in 1/2 hours blocks at 50% of rate.	
GOLF COURSE	
GREEN FEES AND RENTALS (inclusive of taxes)	
Summer April 1- September 30	
Child/Youth	\$9.75
Adult	\$14.25
Family**	\$38.00
Extra Rounds	\$10.00
Winter October-March 31	
Child/Youth	\$9.75
Adult	\$10.00
Family**	\$38.00
Extra Rounds	\$10.00
Club Rentals	\$7.25
Cart Rentals	\$4.75
**Family rate includes 4 people with 2 adults maximum	

SCHEDULE “B” to Bylaw No. 332

PERSONNEL – EMPLOYEE BENEFITS	3
Facility Passes and Golf Privileges for Staff, Board Members and Municipal Employees	3.5.4

POLICY:

As part of a health and wellness plan for staff, board members and municipal employees, the Society provides access to the use of it’s recreational facilities.

PURPOSE:

To provide administrative guidelines for the assignment of facility use and golf privileges to the Staff of the Juan de Fuca Recreation Centre; Members of the Society’s Board of Directors; and Employees of the City of Colwood, the City of Langford, the Districts of Highlands and Metchosin, and the Town of View Royal. “Facility Use” means free access to the weight room, swimming pool, skating rink and some drop-in fitness classes. All Staff are required to have Staff ID Cards as a requirement of their employment. These ID Cards will also permit access for facility use and golf privileges. Staff ID Cards are processed through the Front Reception desk during normal hours of operation.

PROCEDURE:

BOARD MEMBERS

Facility use privileges will be assigned at no cost to the ***Board member and his/her immediate family***. For this purpose, ***“immediate family”*** will be considered as:

- ❖ the Board member
- ❖ the Board member’s spouse/partner living in the same household
- ❖ the Board member’s dependent children (under the age of 19 years) living at home.

Board Members’ facility use privileges will be based on their terms of office (ie: from January to December of each calendar year for the duration of their term.) Board Members and their families will require ID Cards to access these privileges. ID Cards are processed through the Front Reception desk during normal hours of operation.

AUXILIARY EMPLOYEES

Auxiliary Employees (***employee only***) are entitled to facility use privileges for the duration of their employment with the Society. These privileges will not normally extend beyond one season/session at a time.

SCHEDULE "B" to Bylaw No. 332 Continued

REGULAR EMPLOYEES OR REGULAR PART-TIME EMPLOYEES

Regular RFT / RPT staff members and members of his/her immediate family are entitled to facility use privileges. For this purpose, "**immediate family**" will be considered as:

- ❖ *the employee*
- ❖ *the employee's spouse/partner living in the same household*
- ❖ *the employee's dependent children, under the age of 19 years, living at home.*

These passes are normally issued on a yearly basis. There will be a \$5.00 fee for each card issued to family members.

Common-law arrangements must have duration of one year, as a minimum. Facility passes are not issued to in-laws, mothers, fathers, sisters, brothers, or their children, or to employee's children who no longer reside at home. Any extenuating circumstances can be addressed with the Administrator for consideration.

BOARD / EMPLOYEE GOLF PRIVILEGES

With their ID Card, Board Members and regular employees (part-time or full-time) are permitted to play **one round of golf per week** during designated times (Tues., Wed., Thurs.) during "twilight" hours. This privilege **does not** extend to family members and/or friends. There is a sign-in sheet in the Pro-Shop which must be signed before playing a round.

STAFF RETIREMENT PASS

In recognition of long time service, an employee who retires from the West Shore Parks & Recreation Society, upon serving a minimum of 20 years, will receive a lifetime pass to the Juan Fuca Recreation Centre facilities for drop-in programs, including golf. The pass is not valid for any of our registered programs.

MUNICIPAL EMPLOYEES FACILITY DISCOUNT

Employees of the City of Colwood, City of Langford, District of Metchosin, District of Highlands, and Town of View Royal will be eligible for a 50% discount on a three-month pass and an annual pass for drop-in programs. This discount will not be extended to registered programs, for the Golf Course, or for any special promotions.