

**COUNCIL MEMBERS PRESENT:**

Mayor Ken Williams

Councillor Leslie Anderson

Councillor Ann Baird

Councillor Gord Baird

Councillor Marcie McLean

Councillor Karel Roessingh

Councillor Rose Stanton

**IN ATTENDANCE:**

Chief Administrative Officer Lorraine Hilton

Corporate Officer Tina Neurauter

Planner Laura Beckett

Planning Consultant Michael Dillistone

Public in Attendance 14

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**1. APPROVAL OF THE AGENDA**

**MOTION: 336-2019**

*Moved Councillor Roessingh, Seconded Councillor McLean  
That the agenda be approved.*

**CARRIED**

**2. PETITIONS AND DELEGATIONS**

2.1

**Highlands Service Medal Award – Ms. Pattie Whitehouse**

Mayor Williams presented Ms. Pattie Whitehouse with the District of Highlands Service Medal, and thanked her for her many contributions to the District including:

- Her significant contribution in the development of the new Highlands municipality by being the major driving force in establishing the Highlands News, the official council newsletter. She searched out timely information and news and turned them into interesting pieces for the new quarterly newsletter. The newsletter was a significant contribution to establishing conservation as a cornerstone of the new Highlands municipality.
- She was also a contributing writer to the Goldstream Gazette, drawing attention and giving Highlands a presence in the western communities.
- She contributed in various ways to various Highlands Flings, from organizing flyball demonstrations to cooking chili, taking money and two years as MC.
- She contributed perspectives on agriculture and agro forestry during OCP review that were incorporated into the 2007 OCP.
- She was a member of the Highlands Song Circle, which promoted goodwill by caroling and occasionally participating in community events, including the celebration of the awarding of the Freedom of the Municipality to Bob McMinn.
- She worked on the early Save Mary Lake campaign, managing the Facebook page.
- She assisted leaders of the Teanook Lake Highlands Emergency Local Planning group.

- She edited Beautiful Rocks and helped organize the Pioneer Homecoming event to celebrate the book's release and publicize the new Highlands Museum.
- She INSISTED that the new Highlands community hall have a sprung floor and acoustic engineering to make it suitable for dances and musical performances.
- She assisted Neville Grigg for eight years in leading the Highlands bullfrog control program, including hunting bullfrogs, public education, training volunteers and responding to calls about bullfrogs.
- She contributed her photographic talents to the District for their website development.

### 3. ADOPTION OF MINUTES

#### 3.1

MOTION: 337-2019

#### COUNCIL MINUTES – November 4, 2019

*Moved Councillor McLean, Seconded Councillor Roessingh*  
That the Council minutes of November 4, 2019 be adopted.

CARRIED

### 4. REPORTS OF COMMITTEES AND COMMISSIONS

Councillor Leslie Anderson  
Heritage Select Committee and Western Communities Policy Advisory Committee

Councillor Ann Baird  
CRD Climate Action Committee and CRD Housing Trust fund Commission

Councillor Gord Baird  
Capital Region Invasive Species Partnership, CRD Regional Water Commission & CRD JDF Water Distribution Commission

Councillor Marcie McLean  
Coexisting with Carnivores Alliance, Greater Victoria Family Court Youth Justice Committee, Intermunicipal Advisory Committee on Disability Issues and Sustainable Land Use Select Committee

Councillor Karel Roessingh  
Capital Region Emergency Services Telecommunications, CRD Arts and Greater Victoria Public Library Board

Councillor Rose Stanton  
Emergency Planning and Social Sustainability Select Committee

#### Mayor Williams

**Wed. Nov. 6th, 2019 11:00 AM CRD Governance and Finance Committee Meeting**  
The Finance and Governance Committee recommended that a Grants Report update be received for information by the CRD Board. The Finance Committee recommended that Amendments be made to the 2019-2023 Financial Plan under Bylaw 4332, Amendment Bylaw No. 4.

**Wed. Nov. 6th, 2019 1:30 PM CRD Hospitals and Housing Committee Meeting**  
The Hospitals and Housing Committee recommended that CRHD Board support the creation of a housing agreement program to support local governments in their efforts to implement inclusionary housing practices.

The committee also recommended that Colquitz Green, a 20 unit townhouse, be remortgaged at 1.75% through CMHC.

We also recommended that the Beacon Community Services Expansion project be funded in the amount of \$1,350,000.00. This addresses the transition of Island Health Home Support to the Health Authority and is already planned for in the capital budget.

**Mon. Nov. 11th, 2019 11AM Remembrance Day Ceremony**

Many Highlanders and indeed thousands from all across the West Shore attended the Royal Canadian Legion Branch #91 Remembrance Day Ceremony at the Cenotaph on Veteran's Memorial Parkway.

**Wed. Nov. 13th, 2019 Capital Region Housing Corporation Board Inaugural Meeting**

Congratulations to Lisa Helps and David Screech who were acclaimed as chair and vice chair of the CRD Housing Corporation Board.

**Wed. Nov. 13th, 2019 CRD Board and Hospital Board Inaugural Meetings**

Furthermore, congratulations to Colin Plant and Denise Blackwell who have also been acclaimed CRD Board Chair and CRD Board Vice Chair, repeating their roles from last year. The chair and vice chair are reversed on the Capital District Hospital District with Denise as Chair and Colin as vice chair.

Please note that Chair Plant will be reorganizing some of the committees. Parks and Environment will be separated into two. Transportation will be absorbed into Planning and Protective Services; at least until the provincial transportation study is complete.

A number of housekeeping items were passed the majority of which were in the consent agenda.

Parks Chair and CRD Director, Ben Isitt, presented a notice of motion.

"That the Board receive the letters from the District of Highlands and the Highlands District Community Association and refer the matter to the Regional Parks Committee, requesting that the committee consider providing comment to the Province on potential impacts to adjacent CRD property from the proposal referenced in the letters, including potential impacts on water quality and potential mitigation measures."

Chair Plant allowed discussion of the notice at first, but Board members requested more information and suggested that the best way to proceed might be through the Parks and Environment Committee. Staff suggested it would be better, faster and more procedurally correct to do it through Parks since that's where the Board would refer it to anyways. The Parks Committee will meet on Nov 27th and so it is possible that the Parks Committee, if the Parks Chair motivates, could hear it and potentially send it to the December Board Meeting, while if a notice was done at the CRD Board today, the Board would likely not hear it until January.

Director Isitt withdrew his notice of motion and intends to reintroduce it at the Nov. 27th Parks Meeting.

It should be noted that as of November 13 there was no formal Council motion as the motion will not be adopted by Council until their meeting of November 18, 2019; as such there was no formal correspondence forward to the CRD on the topic.

## 5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

- 5.1 **RECOMMENDATIONS FROM NOVEMBER 12, 2019 COMMITTEE OF THE WHOLE**
- 5.1.1 **RE: RCMP TRAFFIC ENFORCEMENT - STATISTICS**  
*Moved Councillor G. Baird, Seconded Councillor McLean*  
That Councillor Anderson work with staff and the community to compile a list of comments, concerns and suggested actions which will be forwarded to the RCMP for consideration. CARRIED
- 5.1.2 **RE: HIGHLANDS TRAILS**  
*Moved Councillor Roessingh, Seconded Councillor McLean*  
That the recommendation from the Sustainable Land Use Select Committee be placed under Section 7 of the current strategic plan: Initiatives Requiring Scoping and Parking Lot. CARRIED
- 5.1.3 **RE: NOVEMBER 9, 2019 HDCA LETTER - MINES ACT PERMIT APPLICATION #1610713, IMPACT ON MILLSTREAM MEADOWS LONG TERM REMEDIATION AND RISKS**  
*Moved Councillor G. Baird, Seconded Councillor Roessingh*  
That in respect to the Highland District Community Association's November 9, 2019 letter to Mr. Ben Isitt, Chair of the CRD Parks and Environment Committee, it be communicated to the Capital Regional District Board that Council supports ensuring that the concerns raised by the HDCA are considered by the CRD in respect to the potential impact on the Millstream Meadows property remediation as a result of the proposed quarry activities on the adjacent property. CARRIED

## 6. INTRODUCTION OF LATE ITEMS

## 7. UNFINISHED BUSINESS

- 7.1 Report – M. Dillistone, Planning Consultant  
**RE: GROUNDWATER PROTECTION IMPLEMENTATION AND WORK PLAN – FINAL CONSULTANT REPORT**  
*Moved Councillor G. Baird, Seconded Councillor Stanton*  
That Council endorse the Groundwater Protection Implementation and Work Plan; and That Council authorize staff to work with UBCM to secure the remaining funding under the Gas Tax Grant to begin implementation of the Groundwater Protection Implementation and Work Plan. CARRIED

## 8. CORRESPONDENCE

- 8.1 Letter – J. Henshaw, Residents for Responsible Renewables  
**RE: 2019 UBCM SESSION ON HYDROGEN AND ONGOING PROMOTION BY SPECIAL INTEREST GROUPS**
- MOTION: 342-2019 *Moved Councillor G. Baird, Seconded Councillor Roessingh*  
That the above correspondence regarding the 2019 UBCM session on Hydrogen be received. CARRIED
- 8.2 Letter – C. Day, Chair, Victoria Family Court & Youth Justice Committee  
**RE: IMPLEMENTING CALLS TO ACTION FROM THE TRUTH AND RECONCILIATION COMMISSION**
- MOTION: 343-2019 *Moved Councillor McLean, Seconded Councillor Roessingh*  
That Council directs staff to respond to Chair Day with the following actions of the District of Highlands regarding reconciliation:
- First Nations acknowledgement at Council meetings: We acknowledge that we are gathered on the traditional territories of the Lkwungen and Sencoten speaking First Nations with whom we are committed to building stronger working relationships;
  - When available, Council members attend Indigenous training sessions;
  - District of Highlands is a member the Te'Mexw Treaty Advisory Committee;
  - District of Highlands is a member of the Gorge/Colquitz Special Management Area and Steering Committee; and
  - The Victoria Urban Reconciliation Dialogue has presented information on the coalition at a Council meeting and the District has appointed a Council member to liaise with this coalition. CARRIED
- 8.3 Email Correspondence – B. Gibbons  
**RE: REQUEST TO CHANGE BYLAWS TO PROHIBIT BOTTLING OF GROUNDWATER**
- MOTION: 344-2019 *Moved Councillor Roessingh, Seconded Councillor G. Baird*  
That the information in the email correspondence from G. Gibbons regarding the potential bottling of groundwater be included in future discussions regarding Groundwater Policy. CARRIED

## 9. BYLAWS

- 9.1 Report – Corporate Officer  
**RE: SEWER BYLAW AMENDMENT - BYLAW NO. 419, 2019**
- MOTION: 345-2019 *Moved Councillor Roessingh, Seconded Councillor Stanton*  
 That Council give Sewer User Fees and Certain Sewer User Requirements and Regulations for the Rivers Crossing Area at 1150 Bear Mountain Parkway Bylaw 373, 2015, Amendment No. 4, Bylaw 419, 2019 First Reading. CARRIED
- MOTION: 346-2019 *Moved Councillor Roessingh, Seconded Councillor A. Baird*  
 That Council give Sewer User Fees and Certain Sewer User Requirements and Regulations for the Rivers Crossing Area at 1150 Bear Mountain Parkway Bylaw 373, 2015, Amendment No. 4, Bylaw 419, 2019 Second Reading. CARRIED
- MOTION: 347-2019 *Moved Councillor Roessingh, Seconded Councillor A. Baird*  
 That Council give Sewer User Fees and Certain Sewer User Requirements and Regulations for the Rivers Crossing Area at 1150 Bear Mountain Parkway Bylaw 373, 2015, Amendment No. 4, Bylaw 419, 2019 Third Reading. CARRIED

## 10. NEW BUSINESS

- 10.1 Proposed Motion – Councillor G. Baird  
**RE: PROPOSED MOTION FOR REFERRAL TO STRATEGIC PLANNING REVIEW – CLIMATE LEADERSHIP**
- MOTION: 348-2019 *Moved Councillor G. Baird, Seconded Councillor A. Baird*  
 That consideration to develop a Climate Leadership Plan in response to the Climate Emergency declared by Council be referred to the annual Strategic Plan Review, and further, that staff be requested to provide a proposed project scope for Council's consideration at that time. CARRIED
- 10.2 Report – Corporate Officer  
**RE: 2020 AVICC AGM & CONVENTION – APRIL 17-19, 2020 (0400.04)**
- MOTION: 349-2019 *Moved Councillor Stanton, Seconded Councillor Roessingh*  
 That those members of Council wishing to attend the 2020 AVICC Convention being held in Nanaimo, BC be authorized to do so. CARRIED
- 10.3 Report – Municipal Planner  
**RE: REFERRAL – SAANICH DRAFT REGIONAL CONTEXT STATEMENT**
- MOTION: 350-2019 *Moved Councillor McLean, Seconded Councillor Roessingh*  
 That Council directs staff to advise the District of Saanich that Highlands Council has no comments at this time in regards to the District of Saanich's draft regional context statement. CARRIED

11. IN CAMERA

MOTION: 351-2019

*Moved Councillor Roessingh, Seconded Councillor Anderson*  
That Council move In Camera at 8:10PM to discuss items specific to the Community Charter, specifically s.90 (1) (a) personal information about an identifiable individual who holds or is being considered for a position appointed by the municipality; and (c) labour relations or other employee relations. CARRIED

*Council reconvened from In Camera at 9:00 PM.*

12. RISE AND REPORT

The following motion was released from the November 18, 2019 In Camera Council Meeting:

RE: South Highlands Local Area Task Force Appointments

That the South Highlands Local Area Task Force appointments be released once staff confirms acceptance with applicants.

Task Force Members Appointed:

Lexie Biegun, Regine Klein, Rick Lester, Bob McMinn, Scott Richardson, Mel Sangha, Kim Vincent, Stephanie Wilkins, and Terri Wood.

13. ADJOURNMENT

MOTION: 352-2019

*Moved Councillor G. Baird, Seconded Councillor Roessingh*  
That the Council meeting of November 18, 2019 adjourn at 9:01PM. CARRIED

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MAYOR

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CORPORATE OFFICER