



DISTRICT OF HIGHLANDS
MINUTES OF ELECTRONIC COUNCIL MEETING
MONDAY, NOVEMBER 1, 2021 @ 7:00 PM
PUBLIC INVITED TO ATTEND ELECTRONICALLY VIA ZOOM &
IN PERSON AT COMMUNITY HALL, 729 FINLAYSON ARM ROAD

COUNCIL MEMBERS PRESENT:

Mayor Ken Williams
Councillor Leslie Anderson
Councillor Ann Baird
Councillor Gord Baird
Councillor Karel Roessingh
Councillor Rose Stanton

IN ATTENDANCE:

Chief Administrative Officer Lorraine Hilton
Corporate Officer Melisa Miles
Municipal Planner Laura Beckett
Building Inspector Chris Leek

REGRETS:

Councillor Marcie McLean

Public Observation: 4

1. APPROVAL OF THE AGENDA

MOTION: 241-2021

*Moved Councillor Anderson, Seconded Councillor Gord Baird
That the agenda be approved as presented.*

CARRIED

2. PETITIONS AND DELEGATIONS

3. ADOPTION OF MINUTES

3.1

Special Council Minutes – October 14, 2021

MOTION: 242-2021

*Moved Councillor Roessingh, Seconded Councillor Anderson
That the minutes of the October 14, 2021 Special Council meeting be
adopted.*

CARRIED

With Councillor Ann Baird opposed

3.2

Council Minutes – October 18, 2021

MOTION: 243-2021

*Moved Councillor Roessingh, Seconded Councillor Anderson
That the minutes of the October 18, 2021 Council meeting be adopted.*

CARRIED

3.3

West Shore Parks & Recreation Society Minutes – September 9, 2021

MOTION: 244-2021

*Moved Councillor Anderson, Seconded Councillor Gord Baird
That the minutes of the September 9, 2021 West Shore Parks &
Recreation Society meeting be received.*

CARRIED

**4. REPORTS OF COMMITTEES &
COMMISSIONS**

Councillor Leslie Anderson
Heritage Select Committee, West Shore Parks and Recreation Society and
Western Communities Policing Advisory Committee

Councillor Ann Baird
CRD Climate Action Committee and CRD Housing Trust Fund Commission

Councillor Gord Baird
CRD Regional Water Supply Commission and CRD JDF Water Distribution Commission

CRD RWS

Link to a report of interest:

Greater Victoria Water Supply Area Wildlife Program - A review of the various initiatives undertaken around conservation and policy within the RWS Drinking Water watershed

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=22534&GUID=2BFFCC0C-16E5-4972-A851-30CC1ED62CCA>

Regional Water Supply Service 2022 Operating and Capital Budget: Summary includes a capital budget for 2022 of \$26.7 million and a 5 year forecast of \$99.9 million over 5 years; that debt servicing over the next 5 years will drop from 23% of capital financing to 8% (as the loans for the acquisition to the Leech Watershed is retired. The CRD RWSC approved that the Operating and Capital Budgets be recommended to the CRD COTW to recommend to the CRD Board to: 1. Approve the 2022 Operating and Capital Budget and the Five Year Capital Plan; 2. Approve the 2022 wholesale water rate of \$0.7332 per cubic metre; 3. Approve the 2022 agricultural water rate of \$0.2105 per cubic metre; 4. Direct staff to balance the 2021 actual revenue and expense on the transfer to the water capital fund; and 5. Direct staff to amend the Water Rates Bylaw accordingly
<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=29783&GUID=A143323D-0A0B-4F54-850C-E6E47AD49C1E>

We received the Water Quality Summary Report for Greater Victoria Drinking Water System - April to June 2021. Despite the heat dome and the potential for impacts to quality, our water system experienced no abnormalities - and while not included in this time reporting period, testing in July continued to show excellent quality.

CRD Water Advisory Committee

We received a report on the topic of drought and how CRD Water Level Service Impacts - CRD faired well over the summer. The water demand hit record highs of 252 million litres per day (MLD) - average for August is 191 MLD, and our reservoir at its lowest point was near 70% capacity remaining. We also had a presentation on capacity of the CRD Water supply to fight large urban fires (conflagration events) like what occurred in Lytton. We reviewed building codes, fire flow design requirements, wildfire and wildfire protection plans.

Juan de Fuca Water Distribution Commission

We awarded the Rocky Point Water Upgrade contract of \$7.9 million We reviewed the JDF WDC 2022 Operating and Capital budgets, and recommended the Committee of the Whole recommend to the Capital Regional District Board to: 1. Approve the 2022 Operating and Capital Budget and the Five Year Capital Plan; 2. Approve the 2022 Juan de Fuca Water Distribution Service retail water rate of \$2.4024 per cubic metre, adjusted if necessary by any change in the Regional Water Supply

wholesale water rate; and 3. Direct staff to amend the Water Distribution Local Service Conditions, Fees and Charges Bylaw accordingly. In summary of the JDF budget there are \$33.4 million in Capital projects planned for this year (\$8.6 million that are DCC projects), and a 5 year forecast of \$64.7 million.

Councillor Marcie McLean

Coexisting with Carnivores Alliance, Greater Victoria Family Court Youth Justice Committee, Intermunicipal Advisory Committee on Disability Issues and Sustainable Land Use Select Committee

Councillor Karel Roessingh

Capital Region Emergency Services Telecommunications (CREST), CRD Arts and Greater Victoria Public Library Board
Greater Victoria Public Library (GVPL)

Councillor Rose Stanton

Emergency Planning and Social Sustainable Committee

Mayor Ken Williams

October 19, 2021 Mayors' Meeting

It was my turn to host the monthly Mayors' Zoom Meeting on Oct. 19th and we began with a presentation from Karen Laberee, Executive Director of bikemaps.org .

"At BikeMaps we love biking as much as we love maps! Our goal is to map your cycling experience to make biking safer. You know your local cycling trouble spots and we want you to map them. Your knowledge of cycling safety, hazards, and even bike thefts will be analyzed using GIS and statistics to identify hot spots of cycling safety, risk, and crime. We are constantly updating our maps and technology, so send us feedback. And stay tuned for updated safety maps generated from YOUR biking experience."

Needless to say this is a great idea that uses a crowd source data technique to gather valuable information, not only locally, but from across the planet. This ultimately makes biking safer and more enjoyable for everyone. Check out the bike.org expandable/collapsible map starting from our area: <https://bikemaps.org/@48.5086157,-123.4832811,14z>

The meeting continued with a roundtable on how different municipalities were handling Remembrance Day/ Fall / Christmas Community Events in light of the pandemic.

It was decided that at the upcoming Esquimalt meeting in November, the Mayors would invite the South Island Division of Family Practice (SIDFP) to discuss family doctor shortages.

October 20, 2021 CRD Environmental Services Committee

Senior Manager Russ Smith summarized the BC Ministry of the Environment & Climate Change's Five-Year Action Plan to extend Producer Responsibility by expanding regulation to include new items.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=29789&GUID=6AE8716-C42A4971-B200-EC7FF0EAE8E>

“The Action Plan unfortunately does not include plans to mandate EPR for non-residential packaging and paper products, which staff believe would significantly help the CRD in achieving the targets in its Solid Waste Management Plan.”

The Environmental Services Committee also recommended to the Capital Regional District Board: That staff include the investigation of waste stream management licensing as part of the Solid Waste Management Plan Short-Term Implementation Framework.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=29790&GUID=4F562E97-4F96-4FEE-ABDE-F26CCC10F28F> . Due to the plethora of different jurisdictions and patchwork of waste haulers, this may prove to be difficult and time consuming.

October 26, Westshore Parks and Recreation

Owners Update WSPRS CAO Grant Brown gave an update on the facility to the Owners. The 3.8 million dollar Child Care Centre is now at 95% capacity and beloved by the users. The 1.9 million JDF ice surface now has most of the seats installed. Planning and work on the asset management policy/ software replacement using INTELLIGENZ and a website rebuild has commenced. The owners gave feedback on potential capital projects.

There was majority support for the skateboard park, especially if the infrastructure grant application was approved by the provincial and federal government. With approval, other organizations are prepared to chime in, without the grant, Langford was the most hesitant. A potential future twinning of the JDF arena would cost 7-12 million dollars. This appears to be off the chart at this time. Maintaining the current infrastructure reserves will require an additional \$60,400.00 to top up annually. Owners agreed that maintaining the infrastructure we currently have is the priority.

October 27, CRHD and CRD Special Budget Meetings

The Capital Regional District (CRD) and Capital Regional Hospital District (CRHD) Boards approved the provisional financial plans for 2022 at the October 27th Special COTW Meetings.

The service plans incorporated input from over 70 committees. There is an overall consolidated requisition increase of 1.7 % for 2022. For Highlanders that means an average consolidated household increase of 0.2%. Bear in mind the impact of the latest Population / BC assessment figures have yet to be factored in and are likely to increase the bottom line tax request. New Board directed initiatives such as the \$900,000.00 increase to the climate change budget will be coming back to Council for approval.

Here are links to the CFO, Nelson Chan's excellent presentations on the Financial Plans:

Hospital Board link (see item 2):

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=29830&GUID=4F65BDBA-61DA4CF0-A915-7EC78D8D4372>

Committee of the Whole link (see item 2):

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=29832&GUID=1ABDF867-D2B2-4568-A516-C3F9065F0371>

Here is a link to Communication Director, Andy Orr's Summary of the Financial Plans <https://www.crd.bc.ca/about/news/article/2021/10/28/crd-and-crhd-2022-provisionalfinancial-plans-approved>

5. RATIFICATION OF COMMITTEE RECOMMENDATION

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

8. CORRESPONDENCE

9. BYLAWS

10. NEW BUSINESS

10.1

Report, Municipal Planner, October 27, 2021 (5280.29)

RE: REQUEST FOR LETTER OF SUPPORT – INVASIVE SPECIES DEMONSTRATION

MOTION: 245-2021

Moved Councillor Gord Baird, Seconded Councillor Ann Baird
That Council direct staff to provide a letter of support to the Habitat Conservation Trust Foundation for the CRD's and Dr. Tarasoff's yellow flag iris control workshop in general and in the District of Highlands.

CARRIED

10.2

Report, Building Inspector, October 20, 2021 (646 Gowlland Road)

RE: CONSTRUCTION OF BUILDING(S) WITHOUT PERMITS – 646 GOWLLAND ROAD

The Building Inspector provided a brief overview of the construction of building(s) without permits at 646 Gowlland Road.

Mayor Williams asked if the property owner was in attendance, and if they were if they wished to speak. It was confirmed the owner was not in attendance.

MOTION: 246-2021

Moved Councillor Gord Baird, Seconded Councillor Roessingh
That the Corporate Officer of the District of Highlands file a Notice with the Land Title and Survey Authority of BC stating that a Resolution has been made under Section 57 of the *Community Charter* by Council relating to the property legally described as Lot B, Section 30, Highland District Plan VIP76070, Parcel Identifier 025-796-691 having a civic address of 646 Gowlland Road, and that further information respecting the Resolution may be inspected at the District Office during regular office hours.

CARRIED

10.3

Report, Building Inspector, October 20, 2021 (608 Highlands Park Terrace)

RE: CONSTRUCTION OF BUILDING(S) WITHOUT PERMITS – 608 HIGHLANDS PARK TERRACE

The Building Inspector provided a brief overview of the construction of building(s) without permits at 608 Highlands Park Terrace.

Staff advised Council that the owner was in attendance in person at the Community Hall, and Mayor Williams invited them to speak to the matter before Council.

Mr. Brad Riach, owner of 608 Highlands Park Terrace advised he was given a list of requirements from the Building Inspector for barn construction, and then began the work. He further explained he was advised what the approximate permit fees would be for the proposed construction at that same meeting with the Building Inspector; however was unaware of the bylaw requirements.

Mr. Riach noted that he had tried contacting the District regarding the increase in permit fees upon receipt of the Stop Work Order, as he was under the impression the fees would be much lower from the initial discussion, and that he didn't receive follow up from District when inquiring regarding the permit fee discrepancy.

Mr. Wil Peereboom was also in attendance and spoke in support of the owner.

Mr. Riach requested that Council consider a four to six month extension to allow him time to remedy the issue.

Mayor Williams thanked Mr. Riach for his comments.

MOTION: 247-2021

Moved Councillor Gord Baird, Seconded Councillor Anderson

That the Corporate Officer of the District of Highlands file a Notice with the Land Title and Survey Authority of BC stating that a Resolution has been made under Section 57 of the *Community Charter* by Council relating to the property legally described as Lot 1, Section 30, Highland District Plan VIP74674, Parcel Identifier 025-557-076 having a civic address of 608 Highlands Park Terrace, and that further information respecting the Resolution may be inspected at the District Office during regular office hours.

CARRIED

11. IN CAMERA

12. RELEASE OF IN CAMERA RESOLUTIONS

13. ADJOURNMENT

MOTION: 248-2021

Moved Councillor Gord Baird, Seconded Councillor Anderson

That the Council meeting of November 1, 2021 adjourn at 7:28 pm.

CARRIED

MAYOR

CORPORATE OFFICER