



DISTRICT OF HIGHLANDS  
MINUTES OF ELECTRONIC  
SPECIAL COUNCIL MEETING  
MONDAY, JULY 5, 2021 @ 4:00 PM

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**COUNCIL MEMBERS PRESENT:**

Mayor Ken Williams  
Councillor Leslie Anderson  
Councillor Ann Baird  
Councillor Gord Baird  
Councillor Marcie McLean  
Councillor Karel Roessingh  
Councillor Rose Stanton

**IN ATTENDANCE:**

Chief Administrative Officer Lorraine Hilton  
A/Corporate Officer Sonia Santarossa

Public Observation: 0

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**1. APPROVAL OF THE AGENDA**

MOTION: 164-2021

*Moved Councillor McLean, Seconded Councillor Roessingh*  
That the agenda be approved as presented.

CARRIED

**2. NEW BUSINESS**

Report, Chief Administrative Officer, June 28, 2021 (1220.34)  
**RE: AWARD OF CONTRACT – IT 2021-001 AND IT 2021-002**  
**CULVERT INSTALATIONS & ASPHALT PAVING**

MOTION: 165-2021

*Moved Councillor Roessingh, Seconded Councillor Stanton*

1. That the 2021 Culvert Replacement tender IT 2021-001 be awarded to Don Mann Excavating Ltd., in the amount of \$119,297.00 plus GST,
2. That the 2021 Asphalt Paving Works tender IT 2021-002 be awarded to Capital City Paving Ltd., in the amount of \$175,367.00 plus GST, and further,
3. That funds be reallocated from the paving capital budget to the culvert replacement budget as necessary to complete the project in 2021.

CARRIED

**3. ADJOURNMENT**

MOTION: 166-2021

*Moved Councillor McLean Seconded Councillor Roessingh*  
That the Special Council meeting of July 5, 2021 adjourn at 4:09 pm.

CARRIED

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MAYOR

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A/CORPORATE OFFICER