



**DISTRICT OF HIGHLANDS
MINUTES OF COUNCIL
MONDAY, MAY 6, 2019 @ 7:00 PM
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

COUNCIL MEMBERS PRESENT:

Mayor Ken Williams	Councillor Marcie McLean
Councillor Leslie Anderson	Councillor Rose Stanton
Councillor Ann Baird	Councillor Karel Roessingh
Councillor Gord Baird	

IN ATTENDANCE:

Chief Administrative Officer Lorraine Hilton	Building Inspector Chris Leek
Corporate Officer Tina Neurauter	Fire Chief Dean Ford
Planner Laura Beckett	Public in Attendance 12

1. APPROVAL OF THE AGENDA

MOTION: 134-2019

Moved Councillor Roessingh, Seconded Councillor McLean
That the agenda be approved as amended: Add under Section 6 – Late Items: Discussion on a possible letter to Minister Mungal Regarding OK Industries Limited Mines Act Permit Application and That the May 13, 2019 Committee of the Whole Agenda Include the item of OK Industries Limited Mines Act Permit Application for Discussion as per the email correspondence from Councillor McLean dated May 3, 2019; and under Section 11 – In Camera the following motion: That Council move In Camera to discuss items specific to the Community Charter, Specifically s.90(1)(c) Labour Relations or other Employee Relations. CARRIED

2. PETITIONS AND DELEGATIONS

2.1

Presentation from Auditors
Draft 2018 Financial Statements and Audit Findings Report

Ms. Liette Bates-Eamer of KPMG reported to Council and answered questions on the 2018 Financial Statements and Audit Findings Report. Ms. Bates-Eamer reported that the 2018 Audit was a clean audit.

MOTION: 135-2019

Moved Councillor Anderson, Seconded Councillor Gord Baird
That Council approve the draft 2018 Financial Statements and receive the Audit Findings Report. CARRIED

2.2

Presentation from West Shore Parks and Recreation
2019 Budget Presentation and 2019 Fees and Charges

Grant Brown, Manager of Finance was in attendance to present and answer questions on the 2019 West Shore Parks and Recreation Budget.

MOTION: 136-2019

Moved Councillor Anderson, Seconded Councillor Roessingh
That Council approve the West Shore Parks and Recreation Society 2019 Budget and requisition request as presented. CARRIED

3. ADOPTION OF MINUTES

3.1

MOTION: 137-2019

COUNCIL MINUTES – APRIL 15, 2019

Moved Councillor McLean, Seconded Councillor Stanton

That the Council minutes of April 15, 2019 be adopted.

3.2

MOTION: 138-2019

SOCIAL SUSTAINABILITY SELECT COMMITTEE – APRIL 9, 2019

Moved Councillor Roessingh, Seconded Councillor McLean

That the Social Sustainability Select Committee minutes of April 9, 2019 be

received.

CARRIED

3.3

MOTION: 139-2019

SUSTAINABLE LAND USE SELECT COMMITTEE – APRIL 17, 2019

Prior to the minutes being adopted Mayor Williams noted that he will contact the Chair, Allan Roger, to inform that Council did not support a site visit to the Millstream Creek Properties, which was noted under 4.2 of the April 17, 2019 minutes.

Moved Councillor Roessingh, Seconded Councillor McLean

That the Sustainable Land Use Select Committee minutes of April 17, 2019

be received.

CARRIED

4. REPORTS OF COMMITTEES AND COMMISSIONS

Councillor Leslie Anderson

Heritage Select Committee and Western Communities Policing Advisory Committee

Councillor Ann Baird

CRD Climate Action Committee and CRD Housing Trust Fund Commission

Councillor Gord Baird

Capital Region Invasive Species Partnership, CRD Regional Water Commission & CRD JDF Water Distribution Commission

Councillor Marcie McLean

Coexisting with Carnivores Alliance, Greater Victoria Family Court Youth Justice Committee, Intermunicipal Advisory Committee on Disability Issues and Sustainable Land Use Select Committee

Councillor Karel Roessingh

Capital Region Emergency Services Telecommunications, CRD Arts and Greater Victoria Public Library Board

Councillor Rose Stanton

Emergency Planning and Social Sustainability Select Committee

Mayor Williams

April 3, 2019 - CRD Hospitals and Housing Committee Meeting

Dr Richard Stanwick, Chief Medical Health Officer, gave a 2018/19 Health Report to the CRD. The focus was on education as a key tenant for preventing the use of tobacco, vapour products, and cannabis. Dr Stanwick also commented on public awareness of the clean air bylaw No. 3962. The bylaw prohibits smoking any substance in all parks, playgrounds, playing fields, public squares and bus stops. It includes a 7 meter smoke-free buffer zones outside of business doorways, windows and air takes.

Awards of Main Works Packages were recommended to the CRD Board for the Summit Village.

Minor Capital Capital Projects and Equipment were also recommended for approval. !

April 9, 2019 Royal Canadian Legion Branch 91 Candlelight Ceremony

I attended a solemn ceremony that honoured those brave Canadians that fought and died at Vimy Ridge.



April 10, 2019 - Capital Region Housing Corporation Meeting

The CRHC 2018 Audit Findings Report was presented by KPMG's Lenora Lee.

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=15581&GUID=EBABC638-65BA-4DF7-93CE-A4F82047B5EB>

April 10, 2019 - Capital Regional Board Meeting

Victoria Family Court and Justice Chair Cynthia Day gave a presentation on their 2018 Annual Report that included funding initiatives, increasing drug use by youth at risk and human trafficking.

Julia Ford, a member of the Urban Food Table, presented support from local farmers for the Regional Foodlands Access Program.

The Board received a report on the 81-hectare Pike Lake and 68-hectare Kapoor land acquisitions. The new Pike Lake addition provides a substantial buffer near Highlands South East Border.

The Board recommended the Board Chair write to the Ministry of Forests, Lands and Natural Resource and Rural Development to request an update of the invasive species list including regionally specific concerns.

CAO Bob Lapham presented the 2019-2022 Corporate Plan and Quarterly Progress Report .

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=15593&GUID=5BDEC9E1-BFC4-4CAEBCC7-451268BC7337&Options=&Search=>

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=15569&GUID=F2A1F8F1-1B90-4F5D-945B-E74BB79334EE&Options=&Search=>

The CRD Board recommended that staff engage in Climate Action Advocacy to senior levels of government, AVICC and provincial and federal ministry counterparts.

The Regional Foodlands Access Program Feasibility Study was sent out to local governments for comment and feedback.

The Board unanimously approved to participate in the Municipal Survivor Climate Challenge and also request an update from the Municipal Finance Authority regarding Climate Action Bonds.

April 12 - April 14, 2019 Association of Vancouver Island and Coastal Communities (AVICC) AGM and Convention

The convention began with a meeting of Mayors and Regional District Chairs at a forum by Tla'amin Chief Hegus Clint Williams. He told the colourful story of the renaming of the Powell River Regional District to qathet Regional District. The tribal elders decided that "qathet" which means "working together" was the ideal choice to underscore our new relationship with First Nations.

Minister of Municipal Affairs & Housing Address: Honourable Selina Robinson promised more 100% funding options for municipalities under 5000 population.

Honourable John Horgan, Premier of British Columbia addressed the plenary with a speech about making life more affordable for average British Columbians and improving the shortage of physicians and family doctors.

BC Ferries' President & CEO, Mark Collins shared information about how the company is preparing for the future and contributing to a sustainable environment with low carbon LNG engines and eventual conversion to electric engines especially on short runs.

There were excellent sessions by BC Hydro's emergency response to the unprecedented winter windstorm and also the Provincial Active Transportation Strategy (MoTI) to help reduce our carbon footprint.

Our Highlands resolution regarding better Canada Post Service passed unanimously. On the last day I gave a presentation on our municipal survivor climate challenge which was well received.

Central Saanich Councillor Carl Jensen was elected president. The 2020 AVICC AGM and Convention will be held in Nanaimo Friday, April 17, 2020 - Sunday, April 19, 2020.

April 16, 2019 - Climate Action Press Meeting with Honourable Catherine McKenna, Minister of Environment and Climate Change



Research scientists Greg Flato and Neil Swart were on hand to discuss the Climate Change Canada Report <https://changingclimate.ca/CCCR2019/> and local climate change impacts. The report, based on the work of 43 federal and university-based scientists who reviewed published scientific literature over the last two years, is the first in a series of scientific assessments the department is producing. It looks at the changes Canada is seeing as a result of global warming. The report says the average temperature in Canada is 1.7 C higher today than it was 70 years ago, while the average global temperature is up 0.8 C. The Canadian Arctic has been hit even harder.

McKenna listed some possible outcomes of warmer temperatures, including more heat-related hospitalizations and fatalities, higher energy use for cooling in the summer, sea-level rise, coastal erosion and flooding. I had an opportunity to discuss our municipal survivor challenge with the minister and challenged all of Canada in front of the national press.

April 17, 2019 Capital Regional Planning and Protective Services Committee Meeting !

The committee debated the process and steps to Create a Unified Fire Dispatch in the new 911 Dispatch Centre. Staff will be bringing back more information including the scope and involvement by local fire chiefs.

April 22, 2019 Municipal Climate Survivor Speech at a “Creatively United” event “Creating Resilient Green Built Neighbourhoods”

It featured Jack Anderson, one of western Canada’s leading green building designers, urban planners and community design visionaries; Harmless Home pioneer Arno Keinonen; community health advocate and columnist, Dr. Trevor Hancock, and your Highlands Mayor speaking once again on the municipal survivor challenge.

May 1, 2019 Governance and Finance Committee Meeting

The Committee received the Regional District’s Audit Findings Report from KPMG’s Lenora Lee. We also recommended the Royal and McPherson Theatre Establishment bylaw amendments No. 4299 and No. 4300 be approved by the Board.

An initiative for more transparency in regional governance was recommended to proceed to the CRD Board.

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

6. INTRODUCTION OF LATE ITEMS

6.1

RE: HIGHLAND’S LETTER TO MINISTER MUNGAL REGARDING OK INDUSTRIES LIMITED MINES ACT PERMIT APPLICATION

6.2

RE: THE MAY 13, 2019 COMMITTEE OF THE WHOLE AGENDA INCLUDE THE ITEM OF OK INDUSTRIES LIMITED MINES ACT PERMIT APPLICATION PER THE EMAIL CORRESPONDENCE FROM COUNCILLOR MCLEAN DATED MAY 3, 2019

MOTION: 140-2019

Moved Councillor Gord Baird, Seconded Councillor Roessingh

That items 6.1 and 6.2 be referred to the Committee of the Whole meeting dated May 13, 2019.

CARRIED

7. UNFINISHED BUSINESS

7.1

Report – Planner

RE: DVP - 04 -18 – FOLLOW UP INFORMATION – Ecoasis (end of Hannington Road)**MOTION: 141-2019***Moved Councillor Roessingh, Seconded Councillor Gord Baird*

That Council direct staff to issue notification for consideration of DVP-04-18 and DVP-04-19 at a future Council meeting. CARRIED

Opposed: Councillors Ann and Gord Baird

7.2

Report – Chief Administrative Officer

RE: DRAFT 2019-2022 STRATEGIC PLAN**MOTION: 142-2019***Moved Councillor McLean, Seconded Councillor Gord Baird*

That the draft 2019-2022 Strategic Plan be forwarded to the May 13, 2019 Committee of the Whole meeting with the Select Committee members being informed of the meeting. CARRIED

8. CORRESPONDENCE

8.1

Correspondence – Colin Plant, Chair, Capital Regional District Board

RE: ASSESSMENT OF LOCAL GOVERNMENT INTEREST IN A REGIONAL FOODLAND ACCESS PROGRAM**Motion 143-2019***Moved Councillor McLean, Seconded Councillor Gord Baird*

That the assessment of local government interest in a regional foodlands access program be forwarded to the May 13, 2019 Committee of the Whole meeting. DEFEATED

Motion 144-2019*Moved Councillor Stanton, Seconded Councillor Gord Baird*

That Council support CRD's operation of a foodlands trust in partnership with a non-profit organization. CARRIED

8.2

Correspondence – K. Barbin

RE: FISH-FRIENDLY FLOOD CONTROL**Motion 145-2019***Moved Councillor Stanton, Seconded Councillor Roessingh*

That the correspondence from K. Barbin regarding fish-friendly flood control be received. CARRIED

9. BYLAWS

9.1

Report – Chief Administrative Officer

RE: FINANCIAL PLAN BYLAW NO. 413, 2019 AND TAX RATES BYLAW NO. 414, 2019**Motion 146-2019***Moved Councillor Roessingh, Seconded Councillor Stanton*

That District of Highlands Five Year Financial Plan Bylaw No. 413, 2019 be given First Reading. CARRIED

Motion 147-2019*Moved Councillor Roessingh, Seconded Councillor Anderson*

That District of Highlands Five Year Financial Plan Bylaw No. 413, 2019 be given Second Reading. CARRIED

Motion 148-2019*Moved Councillor Roessingh, Seconded Councillor Stanton*

That District of Highlands Five Year Financial Plan Bylaw No. 413, 2019 be given Third Reading. CARRIED

Motion 149-2019*Moved Councillor Gord Baird, Seconded Councillor Stanton*

That District of Highlands Tax Rates Bylaw No. 414, 2019 be amended as follows: Add the following statement after Section 1 (d) "(e) For Asset Management purposes of the Municipality on the value of land and improvements taxable for general municipal purposes, rates appearing in Column "E" of Schedule A attached to and forming a part of this bylaw."

CARRIED

- Motion 150-2019** *Moved Councillor Roessingh, Seconded Councillor Gord Baird*
That District of Highlands Tax Rates Bylaw No. 414, 2019 as amended be given First Reading. CARRIED
- Motion 151-2019** *Moved Councillor Roessingh, Seconded Councillor Gord Baird*
That District of Highlands Tax Rates Bylaw No. 414, 2019 as amended be given Second Reading. CARRIED
- Motion 152-2019** *Moved Councillor Roessingh, Seconded Councillor Gord Baird*
That District of Highlands Tax Rates Bylaw No. 414, 2019 as amended be given Third Reading. CARRIED
- 10. NEW BUSINESS**
- 10.1 Proposed Motion – Councillor McLean
RE: COMMUNICATIONS WITH MINISTRIES
Moved Councillor Roessingh, Seconded Councillor Anderson
That the above item be referred to the May 13, 2019 Committee of the Whole meeting. CARRIED
- 10.2 Report – Chief Administrative Officer
RE: CONTRACT AWARD – EMERGENCY EVACUATION ROUTE PLANNING PROJECT
Moved Councillor Roessingh, Seconded Councillor Stanton
That the Mayor and Corporate Officer be authorized to execute a contract with Logic League Consulting for the emergency evacuation route planning project at a cost of \$25,000 plus applicable taxes. CARRIED
- 10.3 Report – Corporate Officer
RE: HIGHLAND PARKS AND RECREATION ASSOCIATION AGREEMENT AMENDMENT
Moved Councillor Gord Baird, Seconded Councillor McLean
That the Highland Parks and Recreation Agreement, Schedule D, Garden User Agreement, be replaced with the form submitted by the co-chair, Marlene Tyshynski, and attached to the April 30, 2019 report from the Corporate Officer. CARRIED
- 10.4 Report – Planner
RE: DEVELOPMENT PERMIT DP-03-19 – Millstream Industrial Park
Moved Councillor Gord Baird, Seconded Councillor Stanton
That Council approve DP-03-19. CARRIED
- 10.5 Report – Planner
RE: DEVELOPMENT VARIANCE PERMIT DVP-02-19 – 867 Finlayson Arm Road
Moved Councillor Roessingh, Seconded Councillor Stanton
That Council direct staff to issue notification for the consideration of application DVP-02-19 at a future Council Meeting. CARRIED
- 10.6 Report – Planner
RE: DEVELOPMENT VARIANCE PERMIT DVP-03-19 – East Fire Hall
Moved Councillor Roessingh, Seconded Councillor Stanton
That Council direct staff to issue notification for the consideration of application DVP-03-19 at a future Council Meeting. CARRIED
- Motion 153-2019**
- Motion 154-2019**
- Motion 155-2019**
- Motion 156-2019**
- Motion 157-2019**
- Motion 158-2019**

- 10.7 Report – Planner
RE: APPLICATION TO AMEND DP-11-17 – 1704, 1720, 1724 Millstream Road
Motion 159-2019 *Moved Councillor Roessingh, Seconded Councillor Stanton*
That Council approve Amended Development Permit DP-11-17. CARRIED
Opposed: Councillors Ann Baird and McLean
- 10.8 Report – Building Inspector
RE: APPLICATION FOR SOIL DEPOSIT PERMIT – 1704, 1720, 1724 Millstream Road – Millstream Creek Properties
Motion 160-2019 *Moved Councillor Roessingh, Seconded Councillor Anderson*
That Council approve the Soil Deposit Application for 1704, 1720, 1724 Millstream Road – Millstream Creek Properties. CARRIED
11. IN CAMERA
Motion 161-2019 *Moved Councillor Roessingh, Seconded Councillor Anderson*
That Council move In Camera at 9 PM to discuss items specific to the Community Charter, Specifically s.90(1)(c) Labour Relations or other Employee Relations. CARRIED
12. RISE AND REPORT
No items
13. ADJOURNMENT
Motion 162-2019 *Moved Councillor Anderson, Seconded Councillor Roessingh*
That the Council meeting of May 6, 2019 adjourn at 9:31 PM. CARRIED

MAYOR

CORPORATE OFFICER