



**DISTRICT OF HIGHLANDS
MINUTES OF COUNCIL
MONDAY, APRIL 1, 2019 @ 7:00 PM
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

COUNCIL MEMBERS PRESENT:

Mayor Ken Williams	Councillor Marcie McLean
Councillor Leslie Anderson	Councillor Rose Stanton
Councillor Ann Baird	Councillor Karel Roessingh
Councillor Gord Baird	

IN ATTENDANCE:

Chief Administrative Officer Lorraine Hilton
Corporate Officer Tina Neurauter
Planner Laura Beckett
Approving Officer Michael Dillistone
Public in Attendance 17

1. APPROVAL OF THE AGENDA

MOTION: 100-2019

Moved Councillor Roessingh, Seconded Councillor Stanton
That the agenda be approved as amended: ADD: Warren Lee and Marie Brotherston under Petitions and Delegations and under Late Items ADD: Councillor McLean's request for temporary coverage for taxi expenses and HDCA's request for full fee waiver of the community hall rental for their Annual General Meeting on April 25, 2019. CARRIED

2. PETITIONS AND DELEGATIONS

Warren Lee, Highlands resident, addressed Council regarding unauthorized activity taking place in Cal Revelle Nature Sanctuary. These activities include motorized and non-motorized biking as well as trail building.

Mr. Lee also asked that Council consider adding funding to the 2019 budget in order for the District to pay for increased traffic police (RCMP) on Ross Durrance / Millstream Lake Roads as well as other roads in the District.

Marie Brotherston, Highlands resident, addressed Council regarding item 7.3 on the agenda - the Gregory House.

2.1

Juan de Fuca Curling Club: Stephanie Cambrey, Director

Stephanie Cambrey, Director of the JDF Curling Club addressed Council regarding the closure of the JDF Curling Centre and read her correspondence as attached to the April 1, 2019 agenda.

2.2

BC Assessment: Gerry Marolla, Deputy Assessor, Vancouver Island Region

Mr. Marolla, Deputy Assessor, BC Assessment, presented Council with a presentation on the role of BC Assessment and answered specific questions regarding assessed values of secondary suites and accessory dwelling units.

3. ADOPTION OF MINUTES

3.1

COUNCIL MINUTES - MARCH 18, 2019

Moved Councillor McLean, Seconded Councillor Gord Baird

MOTION: 101-2019

That the Council minutes of March 18, 2019 be adopted. CARRIED

- 3.2 **MOTION: 102-2019** **WEST SHORE PARKS AND RECREATION SOCIETY – FEBRUARY 14, 2019**
Moved Councillor Anderson, Seconded Councillor Roessingh
 That the West Shore Parks and Recreation Society minutes of February 14, 2019 be received. CARRIED
- 3.3 **MOTION: 103-2019** **SOCIAL SUSTAINABILITY SELECT COMMITTEE – MARCH 12, 2019**
Moved Councillor Roessingh, Seconded Councillor McLean
 That the Social Sustainability Select Committee minutes of March 12, 2019 be received. CARRIED
- 3.4 **MOTION: 104-2019** **SUSTAINABLE LAND USE SELECT COMMITTEE – MARCH 20, 2019**
Moved Councillor Roessingh, Seconded Councillor McLean
 That the Sustainable Land Use Select Committee minutes of March 20, 2019 be received. CARRIED

4. REPORTS OF COMMITTEES AND COMMISSIONS

Councillor Leslie Anderson
Heritage Select Committee and Western Communities Policing Advisory Committee

Councillor Ann Baird
 CRD Climate Action Committee and CRD Housing Trust Fund Commission

Councillor Marcie McLean
Councillor McLean informed that the regular meeting of the Sustainable Land Use Select Committee scheduled for Wednesday, February 20, 2019 is cancelled.

Councillor Karel Roessingh
Capital Region Emergency Services Telecommunications, CRD Arts and Greater Victoria Public Library Board

Councillor Rose Stanton

Mayor Williams

Wed. Mar. 20th, 2019 CRD Planning and Protective Services Committee Meeting

The Planning and Protective Services Committee recommended to the CRD board

1. That the Foodlands Access Program Feasibility Study be received for information;
2. That
 - a) staff be directed to canvas all municipalities to assess whether there is a desire to have the CRD operate a foodlands trust in partnership with a non-profit organization and
 - b) whether any municipal lands could be made available for inclusion in a trust; and
3. That staff, upon receiving municipal feedback, report back to the Planning and Protective Services Committee.

The full report by Uplands Agricultural Consulting can be found along with the staff report at the following link: http://crd.ca.granicus.com/MediaPlayer.php?view_id=1&clip_id=1390

A Motion with Notice: Process and Steps to Create a Unified Fire Dispatch in the New South Island 911/Police Dispatch Centre as Supported by Saanich (Chair Plant) was deferred to the next PPS Committee meeting due to lack of time to discuss at this meeting.

Wed. Mar. 20th, 2019 Capital Regional Hospital District 2019-2028 Capital Plan and Annual Budget Bylaw

The CRD Board passed the following plan and budget for the Hospital District

http://crd.ca.granicus.com/MediaPlayer.php?view_id=1&clip_id=1393

Wed. Mar. 20th, 2019 Capital Regional District 2019-2028 Capital Plan and Annual Budget Bylaw

The CRD Board reviewed the Electoral Area budget and passed the 2019-2023 Financial Plan The presentation of the financial plan is worth a look...

http://crd.ca.granicus.com/MediaPlayer.php?view_id=1&clip_id=1394

To see details on Highlands go to appendix 8 (municipal summaries) page 10. Basically the change in cost per average household is \$10.07

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

6. INTRODUCTION OF LATE ITEMS

- 6.1 Email Correspondence - Councillor McLean – March 30, 2019
RE: TEMPORARY COVERAGE OF TAXI EXPENSES FOR COUNCIL COMMITMENTS
Moved Councillor McLean, Seconded Councillor Anderson
MOTION: 105-2019 That Councillor McLean's taxi expenses be temporarily approved until May 31, 2019 for Council appointed commitments including such committees as Coexisting with Carnivores Alliance, Greater Victoria Family Court Youth Justice Committee, and Intermunicipal Advisory Committee on Disability Issues, as per Council Remuneration and Expenses Bylaw, 400, 2018.
 CARRIED
- 6.2 Email Correspondence from S. Richardson, HDCA
RE: COMMUNITY HALL RENTAL WAIVER FOR HDCA AGM
Moved Councillor Gord Baird, Seconded Councillor Ann Baird
MOTION: 106-2019 That Council approve waiving all fees associated with renting the community hall for HDCA's Annual General Meeting on Thursday, April 25th from 5.30 PM to 10 PM.
 CARRIED
- ## 7. UNFINISHED BUSINESS
- 7.1 Councillor Ann Baird - Council Member Motion/Recommendation
RE: CLIMATE EMERGENCY ACTION ITEMS
Moved Councillor Ann Baird, Seconded Councillor McLean
MOTION 107-2019 That council direct staff to include the ICE tool on every staff report and rate the action to the best of their ability; and That council direct staff to write a letter to the CRD and to CRD municipalities informing them of Highlands climate emergency declaration, committing towards carbon neutrality by 2030, and the use of the ICE tool on every staff report. And further, to include the details of the ICE tool as an attachment to the letter.
 DEFEATED
- Moved Councillor Roessingh, Seconded Councillor Ann Baird*
MOTION 107-2019 That this item be referred back to staff for a report.
 CARRIED
- 7.2 Correspondence – South Island Prosperity Partnership, March 28, 2019
RE: CONSIDERATION OF CONTINUING INVOLVEMENT
Moved Councillor Ann Baird, Seconded Councillor Gord Baird
MOTION 108-2019 That Council support renewing its membership with SIPP for a one-year period.
 CARRIED
- 7.3 Report – Planner, March 28, 2019
RE: GREGORY HOUSE – FOLLOW-UP INFORMATION
Moved Councillor McLean, Seconded Councillor Roessingh
MOTION 109-2019 That Council refer the March 28, 2019 report from the Planner regarding the Gregory House to the Heritage Select Committee for its recommendation regarding removal of the covenant, including exploring options for heritage conservation with the owners.
 CARRIED

- 7.4
MOTION 110-2019
Correspondence – District of Saanich, A. Bains, Manager Legislative Services
RE: 2019 COMMUNITY CHILD CARE PLANNING PROGRAM
Moved Councillor Stanton, Seconded Councillor Roessingh
That Council approve the District of Saanich as the primary applicant to apply for, receive and manage the grant funding on Council's behalf.
CARRIED
8. CORRESPONDENCE
- 8.1
Motion 111-2019
Correspondence – JDF Curling Centre, Pei Mei Chai
RE: CLOSURE OF JDF CURLING CENTRE
Moved Councillor Gord Baird, Seconded Councillor Anderson
That the correspondence from Pei Mei Chai regarding the closure of the JDF Curling Centre be received.
CARRIED
9. BYLAWS
No items
10. NEW BUSINESS
- 10.1
Motion 112-2019
Report – Approving Officer, March 27, 2019
RE: AWARD OF CONTRACT – RFP-2019-01 – GROUNDWATER PROTECTION IMPLEMENTATION AND WORK PLAN
Moved Councillor Gord Baird, Seconded Councillor Roessingh
That, in relation to RFP-2019-01, staff be authorized to enter into a contract with Elucidate Consulting in the amount of \$79,995.00 (including GST) to prepare a Groundwater Protection Implementation and Work Plan, and that the Mayor and Corporate Officer be authorized to execute the contract on behalf of the District.
CARRIED
11. IN CAMERA
No items
12. RISE AND REPORT
No items
13. ADJOURNMENT
Motion 113-2019
Moved Councillor McLean, Seconded Councillor Ann Baird
That the Council meeting of April 1, 2019 adjourn at 8:34 PM.
CARRIED

MAYOR

CORPORATE OFFICER