



**DISTRICT OF HIGHLANDS  
MINUTES OF COMMITTEE OF THE WHOLE  
MONDAY, MARCH 11, 2019 @ 7:00 PM  
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

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**COUNCIL MEMBERS PRESENT:**

Mayor Ken Williams	Councillor Gord Baird
Councillor Leslie Anderson	Councillor Marcie McLean
Councillor Ann Baird	Councillor Rose Stanton

**ABSENT:**

Councillor Karel Roessingh

**IN ATTENDANCE:**

Chief Administrative Officer Lorraine Hilton	Planner Laura Beckett
Corporate Officer Tina Neurauter	Building Official Chris Leek
	Public in Attendance 2

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**1. APPROVAL OF THE AGENDA**

*Moved Councillor McLean, Seconded Councillor Anderson*  
That the agenda be approved.

CARRIED

**2. ADOPTION OF MINUTES**

2.1

**RE: JANUARY 14, 2019 COMMITTEE OF THE WHOLE MINUTES**

*Moved Councillor McLean, Seconded Councillor Stanton*

That the Committee of the Whole minutes of January 14, 2019 be approved.

CARRIED

**3. UNFINISHED BUSINESS**

3.1

Report – Chief Administrative Officer

**RE: ASSET MANAGEMENT – Pavement Condition Survey and Reserves and Surplus Policy**

Council received a presentation from John Manson, Brentwood Advisory Group, on the Pavement Condition Survey explaining what has occurred with the assessment to date and suggesting an adequate amount of reserves to be funded each budget year.

Paul Murray, Brentwood Advisory Group, presented Council with information on the Reserves and Surplus Policy.

*Moved Councillor Stanton, Seconded Councillor Ann Baird*

That it be recommend to Council:

That Policy III-1720 Reserves and Surplus Policy be adopted, and that the associated bylaws be prepared and brought forward to Council for formal consideration.

3.2

Presentation – Island Health

**RE: SECONDARY SUITES AND ACCESSORY DWELLING UNITS**

Island Health staff, Rory Beise, Joanne Lum and Paul Cseke attended and Rory Beise presented Council with a presentation on water (well) and sewerage regulations.

**4. ADJOURNMENT**

*Moved Councillor Gord Baird, Seconded Councillor Anderson*

That the March 11, 2019 Committee of the Whole meeting adjourn at 8:50 PM.

CARRIED

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MAYOR

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CORPORATE OFFICER