



DISTRICT OF HIGHLANDS  
MINUTES OF ELECTRONIC COUNCIL MEETING  
MONDAY, FEBRUARY 1, 2021 @ 7:00 PM

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**COUNCIL MEMBERS PRESENT:**

Mayor Ken Williams  
Councillor Leslie Anderson  
Councillor Ann Baird  
Councillor Gord Baird  
Councillor Marcie McLean  
Councillor Karel Roessingh  
Councillor Rose Stanton

**IN ATTENDANCE:**

Chief Administrative Officer Lorraine Hilton  
Corporate Officer Deb Hopkins  
Fire Chief Dean Ford

Public Observation: 2

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**1. APPROVAL OF THE AGENDA**

MOTION: 17-2021

*Moved Councillor Roessingh, Seconded Councillor Anderson*  
That the agenda be approved as presented.

CARRIED

**2. PETITIONS AND DELEGATIONS**

2.1

R.G. McMinn, resident of Highlands, addressed Council regarding the OK Industries Ltd. lands and activities. He suggested that a proposal be submitted to buy back the property so that the land could be sold to the CRD for potential inclusion in Thetis Lake Regional Park or to another buyer who would develop the land more acceptably. Mr. McMinn also commented on the proposed relocation of truck access to Hartland Landfill to Willis Point Road. He suggested that the proposed relocation would result in increased truck traffic and expressed concern that the Districts of Highlands and Saanich would be responsible to pay for necessary infrastructure upgrades to accommodate the relocation.

**3. ADOPTION OF MINUTES**

3.1

Council Minutes – January 25, 2021

MOTION: 18-2021

*Moved Councillor Roessingh, Seconded Councillor Stanton*  
That the minutes of the January 25, 2021 Council meeting be adopted.

CARRIED

3.2

WSPRS Minutes – December 10, 2020

MOTION: 19-2021

*Moved Councillor Anderson, Seconded Councillor Roessingh*  
That the minutes of the December 11, 2020 West Shore Parks and Recreation Society meeting be received.

CARRIED

**4. REPORTS OF COMMITTEES & COMMISSIONS**

Councillor Leslie Anderson  
Heritage Select Committee, West Shore Parks and Recreation Society and Western Communities Policing Advisory Committee  
Councillor Ann Baird  
CRD Climate Action Committee and CRD Housing Trust Fund Commission

Councillor Gord Baird  
CRD Regional Water Supply Commission & CRD JDF Water Distribution Commission

Councillor Marcie McLean  
Coexisting with Carnivores Alliance, Greater Victoria Family Court Youth Justice Committee, Intermunicipal Advisory Committee on Disability Issues and Sustainable Land Use Select Committee

Councillor Karel Roessingh  
Capital Region Emergency Services Telecommunications, CRD Arts and Greater Victoria Public Library Board

Councillor Rose Stanton  
Emergency Planning and Social Sustainable Committee

Mayor Ken Williams  
Mayor Williams reported that he attended the South Island Prosperity Partnership (SIPP) Reboot event focused on the Greater Victoria Economic Recovery Plan and ways to reboot the local economy.  
Link: [https://southislandprosperity.ca/wp-content/uploads/2020/11/Reboot\\_Greater-Victorias-Economic-Recovery-Plan-2020-2022\\_SIPP-FINAL.pdf](https://southislandprosperity.ca/wp-content/uploads/2020/11/Reboot_Greater-Victorias-Economic-Recovery-Plan-2020-2022_SIPP-FINAL.pdf)

The Mayor also attended a meeting with Island Health regarding the COVID-19 vaccination rollout. He noted that vaccines will be available for free for all persons wishing to be immunized and that the rollout plan will occur in four phases with the most vulnerable receiving them first. Information on BC's vaccination plan is available from the BCCDC website.  
Link: <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/covid-19-vaccine/bcs-plan-for-vaccine-distribution>  
Additional information is available from Immunize BC.  
Link: <https://immunizebc.ca/>

## 5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

5.1

Emergency Planning Committee  
**RE: EVACUATION PLANNING PROJECT**

MOTION: 20-2021

*Moved Councillor Gord Baird, Seconded Councillor Stanton*  
That the 2020 Evacuation Route Plan be incorporated into the District of Highlands Emergency Response Plan.

CARRIED

## 6. INTRODUCTION OF LATE ITEMS

## 7. UNFINISHED BUSINESS

## 8. CORRESPONDENCE

8.1

Correspondence, R.G. McMinn, January 27, 2021  
**RE: OKI AND MINING IN HIGHLANDS**

8.2

Correspondence, R.G. McMinn, January 27, 2021  
**RE: WILLIS POINT ROAD ACCESS TO HARTLAND LANDFILL**

MOTION: 21-2021

*Moved Councillor Stanton, Seconded Councillor Anderson*  
That the correspondence submitted from R.G. McMinn under items 8.1 and 8.2 be received.

CARRIED

**9. BYLAWS****10. NEW BUSINESS**

- 10.1 Report – Corporate Officer, January 27, 2021 (7710.02)  
**RE: WSPRS 2021 BUDGET AND COVID-19 SAFE RESTART GRANT REQUEST**
- MOTION: 22-2021 *Moved Councillor Gord Baird, Seconded Councillor Anderson*  
That Council approve the 2021 West Shore Parks and Recreation Budget.  
CARRIED
- MOTION 23-2021 *Moved Councillor Stanton, Seconded Councillor Anderson*  
That Council approve the request from the West Shore Parks and Recreation Society for funding from the District's Canada-B.C. Safe Restart Grant for Local Governments in the amount of \$12,497 to further expand program support.  
CARRIED
- 10.2 Report – Corporate Officer, January 25, 2021 (7960.05)  
**RE: GREATER VICTORIA PUBLIC LIBRARY 2021 BUDGET AND FIVE YEAR FINANCIAL PLAN**
- MOTION: 24-2021 *Moved Councillor Roessingh , Seconded Councillor Stanton*  
That Council approve the Greater Victoria Public Library 2021 Budget and 2021 – 2025 Five Year Financial Plan.  
CARRIED
- 10.3 Report – Corporate Officer, January 27, 2021 (0400.04)  
**RE: 2021 AVICC AGM AND CONVENTION – MAY 28, 2021**
- MOTION: 25-2021 *Moved Councillor Gord Baird, Seconded Councillor Ann Baird*  
That Council members be authorized to attend the 2021 AVICC AGM and Convention.  
CARRIED

**11. IN CAMERA****12. RELEASE OF IN CAMERA RESOLUTIONS****13. ADJOURNMENT**

- MOTION: 26-2021 *Moved Councillor Anderson, Seconded Councillor Roessingh*  
That the Council meeting of February 1, 2021 adjourn at 8:15 pm.  
CARRIED