



**DISTRICT OF HIGHLANDS  
MINUTES OF THE COUNCIL MEETING**

**Monday April 7, 2014 at 7:02 p.m.  
School House, 1589 Millstream Road**

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**PRESENT:**

Mayor  
Councillors

Jane Mendum  
Allen Dobb  
Diane Gill  
Sigurd Johannesen  
Marcie McLean  
Karel Roessingh  
Ken Williams

**IN ATTENDANCE:**

Chief Administrative Officer  
Administrative Assistant  
7 members of the public

Chris Coates  
Liz Condon

**1. APPROVAL OF THE AGENDA**

**MOTION:** 080/2014  
**MOVED BY:** COUNCILLOR MCLEAN  
**SECONDED:** COUNCILLOR ROESSINGH

That the agenda be approved.

CARRIED

**2. PETITIONS AND DELEGATIONS**

Patti Whitehouse, 635 Lost Lake Road, addressed Council regarding Item 5(b) Noise Exemption – Capital City Paving.

Val Fletcher, 3321 Lakeridge Place, addressed Council regarding Item 7(a) Tervita Third Party Review.

Eric Bonham, 5216 Stag Road, addressed Council regarding item 10(a) Annual Roadside Community Clean Up.

**3. ADOPTION OF MINUTES**

a) Council Minutes – March 17, 2014

**MOTION:** 081/2014  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR MCLEAN

That the Council minutes of March 17, 2014 be adopted.

CARRIED

b) Special Council Minutes – April 2, 2014

**MOTION:** 082/2014  
**MOVED BY:** COUNCILLOR ROESSINGH  
**SECONDED:** COUNCILLOR GILL

That the Special Council minutes of April 2, 2014 be adopted.

CARRIED

- c) Capital Regional District Board Minutes – March 26, 2014
- d) Capital Regional District Hospital Board Minutes – March 26, 2014
- e) West Shore Parks & Recreation Society Minutes - January 9, 2014
- f) West Shore Parks & Recreation Society Minutes - February 13, 2014

MOTION: 083/2014  
 MOVED BY: COUNCILLOR MCLEAN  
 SECONDED: COUNCILLOR ROESSINGH

That the above minutes labeled c) through f) be received.

CARRIED

#### 4. REPORTS OF COMMITTEES & COMMISSIONS

- i) **Councillor Allen Dobb**  
**CRD Arts** – Meets Wednesday, April 9, 2014.
- ii) **Councillor Diane Gill**  
**CRD Solid Waste Advisory** – Meets Thursday, April 10, 2014
- iii) **Councillor Sigurd Johannesen** – Nothing to Report
- iv) **Councillor Marcie McLean**  
**Intermunicipal Advisory Committee on Disability Issues** – Meets on Thursday, April 17, 2014
- v) **Councillor Karel Roessingh** – Nothing to Report
- vi) **Councillor Ken Williams**  
**JDF Water Commission** – Fireflow extension of contracts. Bulk water for Langford / Metchosin. Currently 70 in Highlands are receiving
- vii) **Mayor's Report**  
 CRD Board to meet April 9<sup>th</sup> regarding purchase of Land for Seaterra and disposal of kitchen scraps.

#### 5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

- a) Committee of the Whole – March 10, 2014

**RE: HIGHLAND HERITAGE PARK SOCIETY MASTERPLAN 2014** (2240-20)

MOTION: 084/2014  
 MOVED BY: COUNCILLOR MCLEAN  
 SECONDED: COUNCILLOR ROESSINGH

That the 2014 Highlands Heritage Park Society MasterPlan be approved and that prior to alteration & construction for outbuildings, design dimension and location information be provided to Council.

CARRIED

- b) Committee of the Whole – March 24, 2014

**RE: NOISE BYLAW EXEMPTION – CAPITAL CITY PAVING** (3900-358)

The Chief administrative Officer advised Council that the request from Capital City Paving has been withdrawn.

CARRIED

- c) Committee of the Whole – March 24, 2014

**RE: COMMITTEE STRUCTURE** (1700-18)

MOTION: 085/2014  
MOVED BY: COUNCILLOR ROESSINGH  
SECONDED: COUNCILLOR JOHANNESSEN

That a Committee of the Whole meeting be held on April 14 to discuss the proposed restructure of the Committee system. Further that staff prepare a mail out to the community to provide details on the proposal. And further that the structure provides options of E-participant that they not necessarily be appointed to a specific committee

CARRIED

## 6. INTRODUCTION OF LATE ITEMS

## 7. UNFINISHED BUSINESS

- a) Letter – Warren Lee, Chair, Highland Stewardship Foundation

**RE: TERVITA THIRD PARTY REVIEW** (5280-21)

MOTION: 086/2014  
MOVED BY: COUNCILLOR DOBB  
SECONDED: COUNCILLOR ROESSINGH

That the letter from Warren Lee be received and that staff respond to Mr. Lee's letter noting that the Province has not indicated they are providing the opportunity for community input.

- b) Letter – Premier Christy Clark – March 27, 2014

**RE: CHANGES TO COASTAL FERRY SERVICES** (0110-20)

MOTION: 087/2014  
MOVED BY: COUNCILLOR ROESSINGH  
SECONDED: COUNCILLOR MCLEAN

That the letter from Premier Christy Clark be received.

CARRIED

## 8. CORRESPONDENCE

- a) Letter – Mayor McCracken, Village of Valemount – March 13, 2014

**RE: RECYCLING SYSTEM FOR BRITISH COLUMBIA** (0110-20)

- b) Letter – Mayor Corrigan, City of Burnaby – March 14, 2014

**RE: FIRE DEPARTMENT RESPONSE TO MEDICAL EMERGENCIES** (0470-20)

- c) Letter – Mayor Smith, District of West Vancouver – March 12, 2014

**RE: CANADA POST PROPOSAL TO ELIMINATE HOME MAIL DELIVERY SERVICE** (0470-20)

MOTION: 088/2014  
MOVED BY: COUNCILLOR DOBB  
SECONDED: COUNCILLOR GILL

That the above correspondence labeled a) through c) be received.

CARRIED

## 9. BYLAWS

- a) **RE: BYLAW NO. 358, “CRD BYLAW NO. 961, 1981, AMENDMENT NO. 358, (NOISE SUPPRESSION) BYLAW NO. 358, 2014”** (3900-358)

MOTION: 089/2014  
MOVED BY: COUNCILLOR MCLEAN  
SECONDED: COUNCILLOR DOBB

That District of Highland Bylaw No. 358, “CRD Bylaw No. 961, 1981, Amendment No. 358 (Noise Suppression) Bylaw No. 358, 2014 be given Final Reading.

CARRIED

## 10. NEW BUSINESS

- a) Letter – Scott Richardson, Chair – Highland District Community Association  
**RE: ANNUAL ROADSIDE COMMUNITY CLEAN UP** (0230-35)

MOTION: 090/2014  
MOVED BY: COUNCILLOR ROESSINGH  
SECONDED: COUNCILLOR DOBB

That Council approve the request to partner in the Community Clean Up and implementation of the support be referred to staff.

CARRIED

- b) Letter – Henry Kamphof, Senior Manager – Housing Secretariat, CRD – Mar 18/14  
**RE: COUNCIL NOMINATION TO CRD REGIONAL HOUSING TRUST FUND COMMISSION** (0470-57)

MOTION: 091/2014  
MOVED BY: COUNCILLOR ROESSINGH  
SECONDED: COUNCILLOR DOBB

That Councillor Johannesen be the District’s member and Councillor Gill be the alternate.

CARRIED

- c) Report – Victoria Family Court & Youth Justice Committee  
**RE: 2013 ANNUAL REPORT** (4710-01)

MOTION: 092/2014  
MOVED BY: COUNCILLOR ROESSINGH  
SECONDED: COUNCILLOR MCLEAN

d) Letter – Chris Elliott – Durwest Construction Management (0760-27)

**RE: PROGRESS REPORT #7**

MOTION: 093/2014  
MOVED BY: COUNCILLOR WILLIAMS  
SECONDED: COUNCILLOR ROESSINGH

That the Community Hall Progress Report No. 7 be received.

e) Memo – L. Condon, Admin Assistant (3800-01)

**RE: BUILDING REPORT FOR MARCH 2014**

MOTION: 094/2014  
MOVED BY: COUNCILLOR ROESSINGH  
SECONDED: COUNCILLOR MCLEAN

That the above new business labeled c) through e) be received.

CARRIED

11. ***IN CAMERA***

12. ***RELEASE OF IN CAMERA RESOLUTIONS***

13. ***ADJOURNMENT***

MOTION: 095/2014  
MOVED BY: COUNCILLOR ROESSINGH  
SECONDED: COUNCILLOR GILL

That the Council Meeting adjourn at 8:00 pm.

CARRIED

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MAYOR

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CORPORATE OFFICER