



# REPORT

To: Lorraine Hilton  
Chief Administrative Officer

Date: March 14, 2019  
File: 2240.20

From: Tina Neurauter  
Corporate Officer

To Council  
March 18, 2019

**Subject: Highland Heritage Park Society – 2019 Master Plan and Budget Request**

## **PURPOSE**

To approve the Highland Heritage Park Society's 2019 Master Plan as per the Management Agreement and to forward the Plan and funding request to the 2019 budget discussions.

## **BACKGROUND:**

Attached for consideration is a copy of the Highland Heritage Park Society's Master Plan and accompanying information for 2019. The Management Agreement between the Society and the District sets out conditions of ongoing management and the reciprocal requirements around budget submissions and considerations.

## **OPTIONS:**

1. That the Highland Heritage Park Society 2019 Master Plan be approved and that the proposed 2019 infrastructure projects for the School House remediation work and orchard restoration in the amount of \$10,300 be referred to the 2019 Budget process for consideration.
2. That Council request the Highland Heritage Park Society to provide clarification or additional information.
3. That the report be received for information.

## **DISCUSSION:**

Attached for information is the Highland Heritage Park Society 2019 Master Plan, along with information on the activities that took place in 2018 and a copy of the Society's financial statements.

### *2019 Infrastructure Projects and Funding Request*

The Society is requesting the 2018 funding of \$10,300 be carried over to the 2019 budget in order to carry out the following infrastructure improvements to buildings and site:

1. School House remediation (\$9,300)
2. Orchard Restoration (\$1,000)

The Society notes in the attached Master Plan that they were successful in receiving a grant from the Heritage BC Fund to cover 50% of the cost of the School House remediation work (\$9,000) but by the time they received the funding the carpenter and painting company were no longer available.

Staff recommends that the proposed 2019 infrastructure projects to remediate the School House and orchard restoration with the funding request of \$10,300, be referred to the 2019 Budget process for consideration.

For clarity, approving the 2019 Master Plan does not consent to the budgetary considerations as detailed specifically in the Management Agreement.

**RECOMMENDATION:**

That the Highland Heritage Park Society 2019 Master Plan be approved and that the proposed 2019 infrastructure projects to remediate the School House and orchard restoration and the associated funding of \$10,300 be referred to the 2019 Budget process for consideration.

Respectfully Submitted,

CAO Concurrence



Tina Neurauter  
Corporate Officer

Lorraine Hilton  
Chief Administrative Officer

[Attachment – Highland Heritage Park Society 2019 Master Plan](#)