



**DISTRICT OF HIGHLANDS
MINUTES OF COUNCIL
MONDAY, JANUARY 21, 2019 @ 7:00 PM
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

COUNCIL MEMBERS PRESENT:

Mayor Ken Williams
Councillor Ann Baird
Councillor Gord Baird

Councillor Marcie McLean
Councillor Karel Roessingh

Councillor Rose Stanton

ABSENT

Councillor Anderson

IN ATTENDANCE:

Chief Administrative Officer Lorraine Hilton
Corporate Officer Tina Neurauter
Planner Laura Beckett
Public in Attendance 16

1. APPROVAL OF THE AGENDA

Motion: 013-2019

*Moved Councillor McLean, Seconded Councillor Roessingh
That the agenda be approved.*

CARRIED

2. PETITIONS AND DELEGATIONS

3. ADOPTION OF MINUTES

3.1 **Motion: 014-2019**

RE: JANUARY 7, 2019 COUNCIL MINUTES

*Moved Councillor McLean, Seconded Councillor Roessingh
That the Council minutes of January 7, 2019 be approved.*

CARRIED

**4. REPORTS OF COMMITTEES
AND COMMISSIONS**

Councillor Leslie Anderson

Heritage Select Committee and Western Communities Policing Advisory Committee

Councillor Ann Baird

CRD Climate Action Committee and CRD Housing Trust Fund Commission

Councillor Gord Baird

JDF Water Distribution Commission

The JDF WDC met Jan. 8th. The Chair is Gordie Logan from Colwood, and Vice Chair is John Rogers of View Royal. Topics addressed were the request for a Water Service and Cost Sharing Agreement between the CRD (JDF WDC), and Beecher Bay First Nation, Department of National Defence, and Wilderness Mountain Water Service for proposed system upgrades to the Rocky Point Service Area. Some of the equipment requires updating, but with the additional needs of the other parties, there looks to be a mutual cost savings for all. The Goldstream reservoir is low at 65% capacity on purpose, as the old dam is replaced. Waters required for the salmon run have been provided as requested. The wet weather is slowing progress on the reconstruction.

CRISP

CRISP met Jan 15th. Pesticide control through bylaw – three communities have pesticide control bylaws, Saanich has been the lead and initiated theirs in 2010. Their pesticide bylaw regulates that “no person may apply or otherwise use pesticides for the purpose of maintaining” the following: outdoor trees, shrubs, flowers, ornamental plants, and turf . The bylaw applies to both private and public lands. [Saanich Bylaw 9054](#).

I recommend Staff share this information with the consultant that is responsible for the works around the Aquifer Protection report.

The province is bringing in a best practices/guidelines for protecting bees from pesticide/herbicide and herbicide use. It is thought that once this is released it will become additional information that local governments could use in their pesticide bylaws.

Safe Soil Certification update – The Province has moved into trials and has found funding for the program through the Ministry of Agriculture Biosecurity program.

Composting Invasive Species – The Provincial Soils & Invasive Species Working Group is running the composting of knotweed through thermophilic processing (as we have done in the past with the broom and gorse) through two trials being conducted at UBC and BCIT

Electric Shock Treatment – The results from the Provincial trial on knotweed failed, but there is interest at UVIC to perform trials on shallow rooted species.

Gorse has received increased interest as it has been linked as a primary spread of the California Wildfires, as it has higher concentration of volatile oils than broom. The Ministry of Transport may have some funding coming available.

I would recommend staff connecting with MOTI to enquire if Highlands could be a potential candidate for these funds.

CRD Regional Water Supply Commission

The CRD RWSC met Jan 16th. Chair is Rebecca Mersereau and I was elected Vice Chair. This meeting was unable to complete its business but did address topics of mining access request to the Regional Water Supply (RWS), Lubbe Damn construction update, and an orientation session. The Strategic Plan we will be working with is [here](#).

Councillor Marcie McLean

Coexisting with Carnivores Alliance, Greater Victoria Family Court Youth, Justice Committee, Intermunicipal Advisory Committee on Disability Issues and Sustainable Land Use Select Committee

Councillor Karel Roessingh

Capital Region Emergency Services Telecommunications, CRD Arts and Greater Victoria Public Library Board

Councillor Rose Stanton

Emergency Planning and Social Sustainability Select Committee

Mayor Williams

Capital Region Housing Corporation

Lenora Lee, Lead Audit Engagement Partner from KPMG gave a verbal presentation on the 2018 Audit Planning Report for CRHC. Link:

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=14652&GUID=54884DC3-0432-45C3-83A9-589CCBA12DDF>

The CRHC Board approved a mortgage renewal through BCHMC for the Camosun project at the best rate available, 2.61%

Capital Regional Hospital Board

Lenora Lee, Lead Audit Engagement Partner from KPMG gave a verbal presentation on the 2018 Audit Planning Report for the Capital Regional Hospital District. Link:

<https://crd.ca.legistar.com/LegislationDetail.aspx?ID=14682&GUID=32470EF5-093D-406A-85E5-8E601578C9D4&Options=&Search=>

Capital Regional District Board

Lenora Lee, Lead Audit Engagement Partner from KPMG gave a verbal presentation on the 2018 Capital Regional District Audit Planning Report. Sorry I couldn't find the link for this one. The Board also received an update on the Smart Cities submission by Emilie Rosenroll of the South Island Prosperity Project.

The board supported applications for the Community Emergency Preparedness Fund and The Community Resiliency Investment Grant for the JDF, Salt Spring and South Gulf Islands. I am hopeful that Highlands and her municipal neighbours will apply for these grants in 2019. A number of claims for compensation of livestock killed by dogs were approved. It is my understanding that in our last Highlands CRD animal control contract, this option was removed. It was also removed for Metchosin, but as yet not for JDF. We need a more balanced approach in the region and staff are investigating the details of what is going on. If compensation is being paid out of dog license fees, then Highlands should also be compensated.

The Te'mexw Treaty Advisory Committee orientation session held at the Royal Colwood Golf Course, Sat. Jan 19th was extremely successful.

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

HERITAGE SELECT COMMITTEE – JANUARY 9, 2019

5.1 Motion: 015-2019

RE: ALLOCATION OF FUTURE AMENITIES TO A HERITAGE RESERVE

Moved Councillor McLean, Seconded Councillor Roessingh

That the memo from the Heritage Select Committee dated January 16, 2019 be forwarded to Strategic Planning and remain until the priority of the District's Amenity Policy review is activated and the memo considered.

CARRIED

RE: INCLUSION OF LIME KILN INVENTORY ASSESSMENT IN THE 2019 BUDGET

5.1.1 Motion: 016-2019

Moved Councillor Roessingh, Seconded Ann Baird

That Council include the cost estimate for the archaeological inventory assessment of the Lime Kiln in the 2019 budget discussions.

CARRIED

6. INTRODUCTION OF LATE ITEMS

No items

7. UNFINISHED BUSINESS

7.1

Motion 017-2019

Report – Chief Administrative Officer

RE: GREATER VICTORIA GREENBELT SOCIETY – REFERRED FROM JANUARY 7, 2019 COUNCIL MEETING

Moved Councillor Gord Baird, Seconded Ann Baird

That Council supports in principle the vision and funding application of the Tsartlip First Nation/GVGS for the Mary Lake Nature Sanctuary, subject to consideration of necessary rezoning applications and approval of those applications where determined to be in the public interest;

That Council supports in principle a potential financial contribution of the assessed value of the District owned 3200 Eagles Lake Road residential property via the potential sale of that lot and the potential purchase of 1760 Millstream Road in respect to the Tsartlip First Nation/Greater Victoria Greenbelt Society application to the Target 1 Funding Program, subject to consideration of the funding being included in the Five Year Financial Plan and approval of such inclusion where determined to be in the public interest; and further That the above resolution in support be communicated to the Society for inclusion in the application to the Target 1 Federal Grant program.

CARRIED

OPPOSED: COUNCILLOR ROESSINGH AND STANTON

Motion 018-2019

Moved Councillor Gord Baird, Seconded Ann Baird

That Option #3 of the CAO's report regarding a public consultation plan in relation to the requests from the GVGS be referred to a future Council meeting.

CARRIED

8. CORRESPONDENCE

8.1

Correspondence – E. de Rosenroll, SIPP

RE: FUNDING REQUEST FOR 2019 & 2020

Council expressed concern with its continued support of SIPP due to SIPP's current constitution which supports carbon intensive business. The District of Highlands has been encouraging SIPP to move towards a Low Carbon Resilience Model, by amending its Constitution, but have not been successful in this over the past four years in which it has been a member.

As such, Council does not feel it can continue to contribute financially any longer.

Motion 019-2019

Moved Councillor Ann Baird, Seconded Councillor Stanton

That Council direct staff to correspond with SIPP explaining the District of Highlands's position and explaining why the District will not be renewing its membership. DEFEATED

8.2

Correspondence – C. Scott

RE: CLEAN AIR – OUTDOOR BURNING AND WOODSTOVES

Moved Councillor Roessingh, Seconded Councillor Stanton

That this item be forwarded to Strategic Planning. CARRIED

8.3

Correspondence – L. Hutcheson, CRD

RE: CAPITAL REGION LOCAL GOVERNMENT ELECTRIC VEHICLE AND ELECTRIC BIKE INFRASTRUCTURE PLANNING PROJECT

Moved Councillor McLean, Seconded Councillor Gord Baird

That this item be received. CARRIED

OPPOSED: COUNCILLOR MCLEAN

Motion 021-2019

Moved Councillor McLean, Seconded Councillor Gord Baird

That the Capital Region Local Government Electric Vehicle and Electric Bike Infrastructure Planning Project in respect to new development, zoning and building coded sections be forwarded to OCP review discussion. CARRIED

8.4

Correspondence – B. Peckford

RE: OPEN LETTER TO SOME BC MUNICIPALITIES

Moved Councillor McLean, Seconded Councillor Stanton

That the open letter be received. CARRIED

8.5

Correspondence – T. Olynyk, BC Hydro

RE: STORM REPORT, ANNUAL REPORT AND CONGRATULATIONS

Moved Councillor Ann Baird, Seconded Gord Baird

That Council direct staff to inquire with BC Hydro on details of any plans or programs enabling small scale community owned grid-tied solar photovoltaic systems. CARRIED

Motion 024-2019

Moved Councillor Stanton, Seconded Gord Baird

That Council direct staff to include in the above letter a statement thanking BC Hydro, specifically Ted Olynyk, Manager of Community Relations, expressing Council's appreciation for the response the District received from BC Hydro following the power outages resulting from the December 20, 2018 storm. CARRIED

9. BYLAWS

No items

10. NEW BUSINESS

10.1

Motion 025-2019

Report – Building Inspector

RE: CONSTRUCTION OF BUILDINGS WITHOUT PERMITS – 3220 EAGLES LAKE ROAD*Moved Councillor Gord Baird, Seconded Councillor McLean*

That until such time as valid and subsisting Building Permit(s) for work can be issued, the Corporate Officer of the District of Highlands will file a Notice with the Land Title and Survey Authority of BC stating that a Resolution has been made under Section 57 of the Community Charter by the Council relating to the property legally described as Lot 3, Section 39, Highland District, Plan VIP70216, Parcel Identifier 024-701-564 having a civic address of 3220 Eagles Lake Road, and that further information respecting the Resolution may be inspected at the District Office during regular office hours.

CARRIED

10.2

Motion 026-2019

Report – Building Inspector

RE: CONSTRUCTION OF BUILDINGS WITHOUT PERMITS – 2015 MILLSTREAM ROAD*Moved Councillor Gord Baird, Seconded Councillor McLean*

That until such time as valid and subsisting Building Permit(s) for work can be issued, the Corporate Officer of the District of Highlands will file a Notice with the Land Title and Survey Authority of BC stating that a Resolution has been made under Section 57 of the Community Charter by the Council relating to the property legally described as Lot A Section 4 Range 3 West Highland District Plan EPP40071, Parcel Identifier 029-384-729 having a civic address of 2015 Millstream Road, and that further information respecting the Resolution may be inspected at the District Office during regular office hours.

CARRIED

10.3

Motion 027-2019

Proposed Motion – Councillor Gord Baird

RE: REGIONAL VEGETATION MANAGEMENT STRATEGY*Moved Councillor Gord Baird, Seconded Councillor McLean*

That staff be directed to write letters to the Capital Regional District and all member Local Governments requesting an indication of their interest in participating in a co-application submitted by the CRD on behalf of its members to UBCM's Community Resiliency Investment Program for the development of a regional vegetation management strategy to assess the following: forest die-off, recommend alternative fire-resistant vegetation replacements, initiate a pilot project, and use the results to create a regional strategy, model policy and implementation plan,

and further, pending the responses from the CRD and member local governments, request that the CRD convene a meeting of interested parties to develop and submit an application.

10.4

Motion 028-2019

Proposed Motion – Councillor McLean

RE: AGENCY INVITATIONS TO COUNCIL*Moved Councillor McLean, Seconded Councillor Ann Baird*

That Council direct staff to invite the appropriate staff person(s) from BC Assessment Authority to present and/or answer questions from members of Council to an upcoming Council meeting and that their attendance occur prior to Council discussing the topic of Secondary Suites and Accessory Dwelling units at an upcoming Council Strategic Planning session;

And further, that appropriate staff person(s) also be invited to attend a upcoming Council meeting from Island Health to speak to and answer questions pertaining to potable well water systems in respect to connections from more than one dwelling(s) to domestic wells as well as septic systems in respect to secondary suites and accessory dwelling units as per legal requirements, approvals and levels of government and enforcement etc. CARRIED

10.5

Report – Corporate Officer

RE: GREATER VICTORIA PUBLIC LIBRARY 2019 FINAL BUDGET AND FIVE YEAR FINANCIAL PLAN

Motion 029-2019*Moved Councillor Gord Baird, Seconded Councillor Roessingh*

That the Greater Victoria Public Library Final 2019 Budget and 2019 – 2023 Five Year Financial Plan be approved. CARRIED

11. IN CAMERA**Motion 030-2019***Moved Councillor Gord Baird, Seconded Councillor Roessingh*

That Council move In Camera at 9:28 PM to discuss items specific to the Community Charter, specifically s.90 (1) (a) personal information about an identifiable individual who is being considered for a position appointed by the municipality; s.(90) (1) (c) labour relations or other employee relations; s. (90) (1) (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; s. (90) (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and s. (90)(1)(m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

12. RISE AND REPORTAppointment of Non-Voting E-Participant

That Diana McMinn be appointed as a non-voting E-Participant to the Select Committees for a two-year term ending in December 2020.

13. ADJOURNMENT**Motion 031-2019***Moved Councillor Roessingh, Seconded Councillor Gord Baird*

That the Council meeting of January 21, 2019 adjourn at 10:21 PM.

MAYOR

CORPORATE OFFICER