



**DISTRICT OF HIGHLANDS**  
**NOTICE OF ELECTRONIC COUNCIL MEETING**

**Monday, November 15, 2021 @ 7:00 pm**

<https://us06web.zoom.us/j/85065431080?pwd=ZS9aNOVxMy9aNEczOURkR2JkaFNyZz09>

**Meeting ID: 850 6543 1080**

**Passcode: 695804**

**In-person Attendance accommodated at the Community Hall – 729 Finlayson Arm Road**

**CANCELLED**

**PUBLIC MEETING ATTENDANCE**

Council meetings will be held electronically using the “Zoom” platform. Members of the public wishing to attend electronically are invited to join the electronic meeting using the link provided above.

Alternatively, members of the public wishing to attend a facility, in person, are invited to the Community Hall located at 729 Finlayson Arm Road, where they will be able to hear the electronic meeting taking place.

Further to members of the public being invited to ‘attend’ a Council meeting electronically, we encourage you to forward any comments regarding an agenda item in writing via email to: [info@highlands.ca](mailto:info@highlands.ca), or via Canada Post – District of Highlands, 1980 Millstream Road, Victoria, BC V9B 6H1, or by dropping your comments in the mail slot available at the District Office.

**AGENDA**

*We acknowledge that we are gathered in the traditional territories of the Lekw̓əŋən, SENĆOŦEN and Hul'q'umi'num speaking First Nations with whom we are committed to building stronger working relationships.*

1. **APPROVAL OF THE AGENDA**
2. **PETITIONS AND DELEGATIONS**
3. **ADOPTION OF MINUTES**
  - 3.1 Council – November 1, 2021..... Pg. 1-6  
Recommendation:  
Adopt
4. **REPORTS OF COMMITTEES & COMMISSIONS**
  - 4.1 Councillor Leslie Anderson  
Heritage Select Committee, South Highlands Local Area Plan Task Force, West Shore Parks and Recreation Society and Western Communities Policing Advisory Committee
  - 4.2 Councillor Ann Baird.....Pg. 7  
CRD Climate Action Committee and CRD Housing Trust Fund Commission
  - 4.3 Councillor Gord Baird CRD Regional Water Supply Commission & CRD JDF Water Distribution Commission
  - 4.4 Councillor Marcie McLean  
Coexisting with Carnivores Alliance, Greater Victoria Family Court Youth Justice Committee, Intermunicipal Advisory Committee on Disability Issues and Sustainable Land Use Select Committee
  - 4.5 Councillor Karel Roessingh  
Capital Region Emergency Services Telecommunications, CRD Arts and Greater Victoria Public Library Board
  - 4.6 Councillor Rose Stanton  
Emergency Planning and Social Sustainability Select Committee
  - 4.7 Mayor's Report..... Pg. 8-9
5. **RATIFICATION OF COMMITTEE RECOMMENDATIONS**
6. **INTRODUCTION OF LATE ITEMS**
7. **UNFINISHED BUSINESS**

8. CORRESPONDENCE

8.1 Correspondence received from V. Armstrong, T. Fox, D. Strong and C. Koshman (5400.20) Pg. 10-12  
**RE: SEASONAL ACCESS BETWEEN BUKIN DRIVE WEST AND BUKIN DRIVE EAST**

8.2 Letter received from M. Bocking, November 14, 2021 (3900-435)  
**RE: PROPOSED SUBDIVISION OR DEVELOPMENT OF LAND BYLAW 154, 2001 AMENDMENT BYLAW NO. 6 (SERVICING EXEMPTIONS) BYLAW NO. 435, 2021**

9. BYLAWS

9.1 Report, Corporate Officer, November 9, 2021 (3900-435)..... Pg. 13-15  
**RE: PROPOSED SUBDIVISION OR DEVELOPMENT OF LAND BYLAW 154, 2001 AMENDMENT BYLAW NO. 6 (SERVICING EXEMPTIONS) BYLAW NO. 435, 2021**

Recommendation:

1. That District of Highlands Subdivision or Development of Land Bylaw 154, 2001 Amendment Bylaw No. 6 (Servicing Exemptions) Bylaw No. 435, 2021 be introduced and read a first time.
2. That District of Highlands Subdivision or Development of Land Bylaw 154, 2001 Amendment Bylaw No. 6 (Servicing Exemptions) Bylaw No. 435, 2021 be read a second time.
3. That District of Highlands Subdivision or Development of Land Bylaw 154, 2001 Amendment Bylaw No. 6 (Servicing Exemptions) Bylaw No. 435, 2021 be read a third time.

10. NEW BUSINESS

10.1 Report, Corporate Officer, November 8, 2021 (0400.04)..... Pg. 16-24  
**RE: 2022 AVICC AGM & CONVENTION – APRIL 1 - 3, 2021**

Recommendation:

That those members of Council wishing to attend the 2022 AVICC Convention being held in Victoria at the Conference Centre from April 1 - 3, 2022 be authorized to do so.

10.2 Report, Corporate Officer, November 10, 2021 (0530.01–1855.38).....Pg. 25-27  
**RE: FUNDING OF TECHNOLOGY AND ACOUSTIC UPGRADES TO THE COMMUNITY HALL**

Recommendation:

1. That the use of the COVID-19 Safe Restart funds in the administrative contingency budget for technology upgrades to the Community Hall be approved; and
2. That the use of the COVID-19 Safe Restart funds in the administrative contingency budget for the purchase and installation of acoustic panels in the Community Hall be approved.

10.3 Request for Council Consent, CRD, November 1, 2021 (0360.06.08).....Pg. 28-110  
**RE: MUNICIPAL CONSENT FOR BYLAW NO. 4468 CAPITAL REGIONAL DISTRICT CLIMATE ACTION AND ADAPTATION SERVICE ESTABLISHMENT BYLAW, 2008, AMENDMENT BYLAW NO. 2, 2021**

Recommendation:

That Council [*consent/not consent*] to the CRD adopting Bylaw No. 4468, "Capital Regional District Climate Action and Adaptation Service Establishment Bylaw, 2008, Amendment Bylaw No. 2021".

11. NOTICE OF MOTION

12. MOTION TO MOVE IN CAMERA

Motion: That Council move in camera in accordance with sections 90 (1) (c), and (k) of the *Community Charter* to discuss items specific to labour relations or other employee relations, and negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

13. RELEASE OF IN CAMERA RESOLUTIONS

14. ADJOURNMENT