



DISTRICT OF HIGHLANDS
NOTICE OF REGULAR COUNCIL MEETING
Monday, May 6, 2019 @ 7PM
School House, 1589 Millstream Road

AGENDA

1. ADOPTION OF THE AGENDA

2. PETITIONS AND DELEGATIONS

2.1. Presentation From Auditors

[Draft 2018 Financial Statements And Audit Findings Report](#)

Recommendation: That Council Approve The Draft 2018 Financial Statements And Receive The Audit Findings Report.

Documents:

01 - Delegation - 2018 Audit Findings Report.pdf

02 - Delegation - 2018 FS.pdf

2.2. Presentation From West Shore Parks And Recreation

[2019 Budget Presentation And 2019 Fees And Charges](#)

Link To Budget And Report Information From WSPRS From The April 15, 2019 Council Meeting

Recommendation: That Council Approve The West Shore Parks And Recreation Society 2019 Budget And Requisition Request As Presented.

Documents:

03 - Delegation - WSPR Budget Presentation.pdf

04 - Delegation - 2019 WSPR Budget - Fees Charges Report 2019-2020.Pdf

3. ADOPTION OF THE MINUTES

3.1. Council – April 15, 2019

Recommendation: Adopt

Documents:

05 - Minutes - Council - April 15.Pdf

3.2. Social Sustainability Select Committee - April 9, 2019

Recommendation: Receive

Documents:

06 - Minutes - SSSC - April 9.Pdf

3.3. Sustainable Land Use Select Committee - April 17, 2019

Recommendation: Receive

Documents:

07 - Minutes - SLUSC - April 17.Pdf

4. REPORTS OF COMMITTEES AND COMMISSIONS

4.1. Councillor Anderson

Heritage Select Committee, Western Communities Policing Advisory Committee

4.2. Councillor A. Baird

CRD Climate Action Committee, CRD Housing Trust Fund Commission

4.3. Councillor G. Baird

Capital Region Invasive Species Partnership, CRD Regional Water Supply Commission, CRD Juan De Fuca Water Distribution Commission

4.4. Councillor McLean

Coexisting With Carnivores Alliance, Greater Victoria Family Court And Youth Justice Committee, Inter-Municipal Advisory Committee On Disability Issues, Sustainable Land Use Select Committee

4.5. Councillor Roessingh

Capital Region Emergency Services Telecommunications, CRD Arts, Greater Victoria Public Library

4.6. Councillor Rose Stanton

Emergency Planning And Social Sustainability Select Committee

4.7. Mayor's Report

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

7.1. Report – Planner

RE: DVP - 04 -18 – FOLLOW UP INFORMATION – Ecoasis (End Of Hannington Road)

Recommendation: That Council Direct Staff To Issue Notification For Consideration Of Draft DVP-04-18 And DVP-04-19 At A Future Council Meeting.

Documents:

08 - Unfinished Buss - DVP-04-18.Pdf

7.2. Report – Chief Administrative Officer

RE: DRAFT 2019-2022 STRATEGIC PLAN

Recommendation: That The Draft 2019-2022 Strategic Plan Be Approved.

Documents:

09 - Unfinished Buss - Strategic Plan 2019-2022.Pdf

8. CORRESPONDENCE

8.1. Correspondence – Colin Plant, Chair, Capital Regional District Board

RE: ASSESSMENT OF LOCAL GOVERNMENT INTEREST IN A REGIONAL FOODLAND ACCESS PROGRAM

CRD Is Seeking Support By May 31, 2019 As Follows: Support CRD Operation Of A

Foodlands Trust In Partnership With A Non-Profit Organization; And Adding Highlands Lands To A CRD-Operated Foodlands Trust.

[Link To Full CRD Report](#)

Documents:

10 - Correspondence - CRDFoodlandsLetter.pdf

8.2. Correspondence – K. Barbin

RE: FISH-FRIENDLY FLOOD CONTROL

Documents:

11 - Correspondence - Fish Friendly Flood Control.pdf

9. BYLAWS

9.1. Report – Chief Administrative Officer

RE: FINANCIAL PLAN BYLAW NO. 413, 2019 AND TAX RATES BYLAW NO. 414, 2019

Recommendation: That: The Five Year Financial Plan Bylaw No. 413, 2019 Be Read A First, Second And Third Time,
And That The Tax Rates Bylaw No. 414, 2019 Be Read A First, Second And Third Time.

Documents:

12 - Bylaws - Report And Financial Plan And Tax Rates Bylaws.pdf

10. NEW BUSINESS

10.1. Proposed Motion – Councillor McLean

RE: COMMUNICATIONS WITH MINISTRIES

Recommendation: That Council Direct Staff To Formally Communicate In Writing To Ministry Of Mines, Minister Michelle Mungal; Ministry Of Environment, Minister George Heyman And Ministry Of Health, Minister Adrian Dix Regarding Our Previous Requests For Meetings And Kindly Reply Back To Highlands Council In Writing.

Documents:

13 - New Buss - Ministry Meetings.pdf

10.2. Report – Chief Administrative Officer

RE: CONTRACT AWARD – EMERGENCY EVACUATION ROUTE PLANNING PROJECT

Recommendation: That The Mayor And Corporate Officer Be Authorized To Execute A Contract With Logic League Consulting For The Emergency Evacuation Route Planning Project At A Cost Of \$25,000 Plus Applicable Taxes.

Documents:

14 - New Buss - CEPF - Evacuation Planning Contract Award.pdf

10.3. Report – Corporate Officer

RE: HIGHLAND PARKS AND RECREATION ASSOCIATION AGREEMENT AMENDMENT

Recommendation: That The Highland Parks And Recreation Agreement, Schedule

D, Garden User Agreement, Be Replaced With The Form Submitted By The Co-Chair, Marlene Tyshynski, And Attached To The April 30, 2019 Report From The Corporate Officer.

Documents:

15 - New Buss - HPRRA Amendment.pdf

10.4. Report – Planner

RE: DEVELOPMENT PERMIT DP-03-19 – Millstream Industrial Park

Recommendation: That Council Approve DP-03-19.

Documents:

16 - New Buss - DP-03-19.Pdf

10.5. Report – Planner

RE: DEVELOPMENT VARIANCE PERMIT DVP-02-19 – 867 Finlayson Arm Road

Recommendation: That Council Direct Staff To Issue Notification For The Consideration Of Application DVP-02-19 At A Future Council Meeting

Documents:

17 - New Buss - DVP-02-19 - Notification.pdf

10.6. Report – Planner

RE: DEVELOPMENT VARIANCE PERMIT DVP-03-19 – East Fire Hall

Recommendation: That Council Direct Staff To Issue Notification For The Consideration Of Application DVP-03-19 At A Future Council Meeting.

Documents:

18 - New Buss - DVP-03-19 - Notification.pdf

10.7. Report – Planner

RE: APPLICATION TO AMEND DP-11-17 – 1704, 1720, 1724 Millstream Road

Recommendation: That Council Approve Amended Development Permit DP-11-17.

Documents:

19 - New Buss - DP-11-17 - Part 1.Pdf

20 - New Buss - DP-11-17 - Part 2.Pdf

21 - New Buss - DP-11-17 - Part 3.Pdf

10.8. Report – Building Inspector

RE: APPLICATION FOR SOIL DEPOSIT PERMIT – 1704, 1720, 1724 Millstream Road – Millstream Creek Properties

Recommendation: That Council Approve The Soil Deposit Application For 1704, 1720, 1724 Millstream Road – Millstream Creek Properties.

Documents:

22 - New Buss - Soil Deposit - Millstream Creek Properties.pdf

11. IN CAMERA

12. RELEASE OF IN CAMERA RESOLUTIONS

13. ADJOURNMENT