



DISTRICT OF HIGHLANDS
NOTICE OF ELECTRONIC COUNCIL MEETING
Monday, May 2, 2022 @ 7PM

[https://us06web.zoom.us/j/87966980366?
pwd=Y2dXaCt1OGFIV1JHeERscGRHVXU2Zz09](https://us06web.zoom.us/j/87966980366?pwd=Y2dXaCt1OGFIV1JHeERscGRHVXU2Zz09)

Meeting ID: 879 6698 0366

Passcode: 781153

Dial In: +1 438 809 7799

In-Person Attendance accommodated at the Community Hall - 729
Finlayson Arm Road

PUBLIC MEETING ATTENDANCE

Council meetings will be held electronically using the "Zoom" platform. Members of the public wishing to attend electronically are invited to join the electronic meeting using the link provided above.

Electronic attendance is encouraged for safety reasons.

However, members of the public wishing to attend a facility, in person, may do so at the Community Hall located at 729 Finlayson Arm Road, where they will be able to hear the electronic meeting taking place.

Further to members of the public being invited to 'attend' a Council meeting electronically, we encourage you to forward any comments regarding an agenda item in writing via email to: info@highlands.ca, or via Canada Post – District of Highlands, 1980 Millstream Road, Victoria, BC V9B 6H1, or by dropping your comments in the mail slot available at the District Office.

AGENDA

We acknowledge that we are gathered in the traditional territories of the Lkwungen, Sencoten and Hul'q'umi'num speaking First Nations with whom we are committed to building stronger working relationships.

1. APPROVAL OF THE AGENDA

2. PETITIONS AND DELEGATIONS

2.1. Presentation From Liette Bates-Eamer, KPMG LLP

RE: DRAFT 2021 FINANCIAL STATEMENTS AND AUDIT FINDINGS REPORT

Recommendation:

That Council Approve The Draft 2021 Financial Statements And Receive The Audit Findings Report.

Documents:

2.1-KMPG Presentation 2021 Highlands Audit Findings Report.pdf

2.1-Draft Financial Statments 2021.Pdf

3. ADOPTION OF THE MINUTES

3.1. Council - April 19, 2022

Recommendation:

Adopt

Documents:

3.1-Minutes April 19.Pdf

3.2. Emergency Planning Committee - April 21, 2022

Recommendation:

Receive

Documents:

[3.2-EPC Minutes Apr 21.Pdf](#)

3.3. West Shore Parks And Recreation Society - March 10, 2022

Recommendation:

Receive

Documents:

[3.3-WSPRS Minutes March 10, 2022.Pdf](#)

4. REPORTS OF COMMITTEES AND COMMISSIONS

4.1. Councillor Leslie Anderson

Heritage Select Committee, South Highlands Local Area Plan Task Force, South Western Communities Policing Advisory Committee And West Shore Parks & Recreation Society

4.2. Councillor Ann Baird

CRD Climate Action Committee And CRD Housing Trust Fund Commission

4.3. Councillor Gord Baird

CRD Regional Water Supply Commission, CRD JDF Water Distribution Commission And Sustainable Land Use Select Committee

Documents:

[4.3 - Councillor Baird Update Apr 4 2022.Pdf](#)

4.4. Councillor Marcie McLean

Coexisting With Carnivores Alliance And Greater Victoria Family Court And Youth Justice Committee

4.5. Councillor Karel Roessingh

Capital Region Emergency Services Telecommunications, CRD Arts And Greater Victoria Public Library Board

4.6. Councillor Rose Stanton

Emergency Planning Committee, Intermunicipal Committee on Disability Issues And Social Sustainability Select Committee

Documents:

[4.6-Councillor Stanton Report - May 2.Pdf](#)

4.7. Mayor's Report

Documents:

[4.7-Mayors Report.pdf](#)

5. RATIFICATION OF COMMITTEE RECOMMENDATIONS

5.1. Special Committee Of The Whole - April 19, 2022

RE: SECONDARY SUITES AND ACCESSORY DWELLING UNITS – STAFF

SUGGESTION

Recommendation:

That The Document Entitled, "April 19, 2022 Suggestions," Be Used As A Basis To Draft Bylaw Amendments And Any Companion Policy(ies) For Council Consideration.

Recommendation:

That Staff Report Back On Feasible Options For Building Proof Of Water Into The Secondary Suites Policy.

Documents:

5.1-Recommendations From Special CoTW - Apr 19_.Pdf

5.2. Committee Of The Whole - April 11, 2022

RE: HDCA – BROOM BASH DISPOSAL COSTS

Recommendation:

That The Highlands District Community Association's Community Broom Bash Disposal Costs Be Funded From The Invasive Species Budget For 2022.

Documents:

5.2-Ratification From CoTW - Apr 11.Pdf

6. INTRODUCTION OF LATE ITEMS

7. UNFINISHED BUSINESS

7.1. Report, Corporate Officer, April 25, 2022

RE: HYBRID COUNCIL & COMMITTEE MEETINGS

Recommendation:

That Council Direction Is Respectfully Requested.

Documents:

7.1-CO Report - Hybrid Council Committee Meetings.pdf

8. CORRESPONDENCE

8.1. Victoria Family Court & Youth Justice Committee

RE: 2021 ANNUAL REPORT

Documents:

8.1-VFCYJC-Annual-Report-2021.Pdf

8.2. Correspondence, Capital Regional District, April 27, 2022

RE: SUPPORT FOR UKRAINIAN REFUGEES ON VANCOUVER ISLAND

Documents:

8.2-Corresp_CRD - Support For Ukrainian Refugees.pdf

9. BYLAWS

9.1. Report, Corporate Officer, April 21, 2022

RE: FIVE YEAR FINANCIAL PLAN BYLAW NO. 436, 2022; TAX RATES BYLAW NO. 437, 2022

Recommendation:

That:

1. "Five Year Financial Plan Bylaw, No. 436, 2022" Be Read A First, Second, And Third Time.
2. "Tax Rates Bylaw No. 437, 2022" Be Read A First, Second, And Third Time.

Documents:

9.1-Report CO - Five Year Financial Plan And Tax Rates Bylaws 2022.Pdf

10. NEW BUSINESS

10.1. Report, Municipal Planner, April 27, 2022

RE: DEVELOPMENT PERMIT WITH VARIANCE – DVP-03-21 – 1720 MARY PLACE

Recommendation:

That Council Direct Staff To Issue Notification For The Consideration Of Application DVP-03-21 At A Future Council Meeting.

Documents:

10.1-Report_Planner_DVP-03-21.Pdf

10.2. Report, Municipal Planner, April 28, 2022

RE: MOUNT WORK PARK DRAFT MANAGEMENT PLAN

Recommendation:

That The Correspondence From CRD Regarding The Mount Work Park Draft Management Plan Be Received For Information.

Documents:

10.2-Report_Planner - Mnt Work Referral.pdf

10.3. Notice Of Motion, Councillor Roessingh, April 19, 2022 Regular Council Meeting

RE: NON-STATUTORY CLIMATE RESERVE FUND

"That Consideration For A Non-Statutory Climate Reserve Fund From Annual Surplus As Available With A Target Of \$100K Over 10 Years Be Included In The Upcoming Highlands Reserves & Surplus Policy Review".

Documents:

10.3-Motion Proposed - RE Climate Reserve Fund.pdf

11. NOTICE OF MOTION

12. MOTION TO MOVE IN CAMERA

13. RELEASE OF IN CAMERA RESOLUTIONS

14. ADJOURNMENT