

TEMPORARY COMMERCIAL OR INDUSTRIAL USE PERMIT

APPLICATION FORM

SCHEDULE C

APPLICATION FEE: \$1000.00

FILE NO: TP- _____

THE PROCESSING OF YOUR APPLICATION WILL BE DELAYED IF IT IS INCOMPLETE. PLEASE READ YOUR TEMPORARY PERMIT GUIDE BEFORE YOU COMPLETE YOUR APPLICATION FORM AND KEEP THE GUIDE FOR YOUR REFERENCE DURING THE APPLICATION PROCESS.

DESCRIPTION OF PROPERTY

Lot/Parcel _____ Section _____ Plan _____ District Lot _____ Range _____

Street Address or General Location _____

Other Description _____

Parcel Identifier (PID) _____ - _____ - _____ (From Certificate of Title; e.g. 001-234-567)

APPLICANT

Name _____ Telephone (day) _____
(cell) _____

Mailing Address _____ Fax _____

All the information in this application and in any attachment material is accurate and true to the best of my knowledge except where I have noted.

Signature

Date

OWNER'S CONSENT (If the applicant above is not the owner, complete the next section)

(1) Name _____ Mailing Address _____

I authorize the applicant to represent this application. Signature _____

(2) Name _____ Mailing Address _____

I authorize the applicant to represent this application. Signature _____

Personal information on this application form is collected under provisions of the Municipal Act for the purposes of responding to this application or for purposes directly related to this application. Certain information on this application form will be available to the public, including by request under provisions of the Freedom of Information and Protection of Privacy Act.

1. Specify the map designations on the property as shown on OCP Land Use Map 4.

2. Specify the current zoning on the property as show on the Zoning Map.

3. Describe the current uses of the land and buildings on the property. Attach a detailed site plan that shows all the natural and developed features of the property, and the distances between these features and the lot lines. Features include sloped land, drainage patterns, cleared areas, etc.

4. Describe the proposed uses of the land and buildings. Submit 3 (three) sets of plans showing the location of any proposed buildings or structures, roads and access routes showing accurate dimensions of their size and the distances between the proposed development and existing features, including lot lines. If required, show a site plan of adjacent properties and roads. If required, submit an elevation plan showing the side views of the proposed buildings.

5. State the time period required for the temporary use.

6. Describe how your property and surrounding properties would be affected by the temporary use as proposed.

7. List the major Policies in the OCP that support the proposed temporary use.

MAIL OR DELIVER THE COMPLETED APPLICATION FORM, FEE, PLANS, AND A RECENT CERTIFICATE OF TITLE TO THE MUNICIPAL OFFICE (1980 MILLSTREAM ROAD, VICTORIA BC V9B 6H1). THE FEE IS PAYABLE TO "DISTRICT OF HIGHLANDS".

PLANS MUST BE AT A SUITABLE SCALE FOR THE PROPERTY. AT LEAST ONE COPY OF ANY PLAN MUST BE NO LARGER THAN 11" X 17" AND MUST BE CAPABLE OF BEING PHOTOCOPIED IN BLACK AND WHITE.