



**DISTRICT OF HIGHLANDS
MINUTES OF THE COUNCIL MEETING**

**Monday, March 17, 2014 @ 7:00pm
SCHOOL HOUSE, 1589 MILLSTREAM ROAD**

PRESENT:

Mayor
Councillors

Jane Mendum
Allen Dobb
Diane Gill
Marcie McLean
Sigurd Johannesen
Karel Roessingh
Ken Williams

IN ATTENDANCE:

Chief Administrative Officer
Corporate Officer
5

Chris Coates
Tina Neurauter
members of the public

1. APPROVAL OF THE AGENDA

MOTION: 055 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That the agenda be approved.

CARRIED

2. PETITIONS AND DELEGATIONS

Bob McMinn, Millstream Lake Road addressed Council regarding Agenda item No. 10 a). Mr. McMinn stated that the District may need *The Luck of the Irish* to have the Provincial Government provide a 3rd Party Review of the Highest Landfill site.

Shantel Sleight and Mary Nall of Your Literacy Connection West Shore were in attendance to update Council on recent activities. The main focus is on family literacy and lifelong learning and to find those in need appropriate learning programs, building on community capacity by linking groups and individuals, providing resources, building partnerships and creating collaborations. Supported activities include: books for breakfast – an early learning program and the book recycling program (books handed out at food banks). Your Literacy Connection hosted a puppet show event in the Highlands where it was supported by 55 attendees from across the region. Unfortunately funding for the coordinator's position has been cut and without the coordinator there would be no program.

MOTION: 056 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That Council forward a letter of support for continued funding of the coordinator's position for Your Literacy Connection – West Shore.

CARRIED

3. **ADOPTION OF MINUTES**

- a) Council Minutes – March 3, 2014

MOTION: 057 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That the Council minutes of March 3, 2014 be adopted.

CARRIED

4. **REPORTS OF COMMITTEES & COMMISSIONS**

- i) **Councillor Allen Dobb**
CRD Arts – Funding grants were received and issued – 18 out of 21 applicants were recommended for project funding in the amount of \$77,000. Councillor Dobb handed out a report from the CRD Arts Development office dated 2014.
- ii) **Councillor Diane Gill**
Solid Waste Advisory Committee – kitchen scraps program discussed. Two recommendations to Environment Committee one on regional composting and the other for staff to look at the cost difference between composting locally or sending it somewhere out of the region.
- iii) **Councillor Sigurd Johannesen**
West Shore Policing – Highlands' priorities have been passed along. 1) Safety at Home; 2) traffic issues.
- iv) **Councillor Marcie McLean**
Youth and Family Court Committee – presentation on BC Family Court Report – report contained 33 recommendation for improvement on the current family court system. Highlighted issues discussed:
- large volume of people not able to access system and exercise their legal rights, problems and issues seem to consistent across all of Canada
 - current system takes too long and is too expensive,
 - complex system that is hard to understand,
 - family law takes a back seat to criminal law,
 - new effective family court systems developed outside of BC and it would be good for these systems to be brought here,
 - BC does not subsidize remediation but does subsidize the court system,
 - clarity and consolidation of current law for easier understanding is required,
 - looking to local governments to lobby Province to help improve the current system
- v) **Councillor Karel Roessingh**
GV Library Board – Planning committee does not see any problems with the new partnership in the Langford's YMCA for a new branch – this is expected to occur without increasing current operating expenses. 2014 increase for Highlands will be approximately 1.8%, the Board is looking at a 3.5% increase overall.

vi) **Councillor Ken Williams –**

JDF Water Commission - report on water reservoir is positive – 100% after our dry winter.

vii) **Mayor's Report**

- CRD Board – Electronic Agendas discussion and are will be fully available in the new term but can is still available now.
- CRD Special Budget meeting called for March 26
- CRD Parks – Island View Management Plan on Agenda
- Committee of the Whole meeting scheduled for March 24
- HDCA hosting Bob McDonald on March 18
- Fire Chief asks that everyone checks their smoke alarms
- All fires require permit after April 1 – all permits hosted on website for information
- Councillor Williams attended a wild predator conflict meeting in Metchosin – gaining information on prevention and education on predator / human conflict

5. RATIFICATION OF COMMITTEE RECOMMENDATIONSa) Committee of the Whole – March 10, 2014**RE: MEDICAL MARIHUANA LAND USE CONSIDERATIONS** (3900-100)

MOTION: 058 / 2014
 MOVED BY: COUNCILLOR ROESSINGH
 SECONDED: COUNCILLOR MCLEAN

That Council give Bylaw 363 Option 1 First and Second readings, and schedule a public hearing for immediately preceding the regularly scheduled Council meeting on Tuesday, April 22, 2014 at the School House.

CARRIED

6. INTRODUCTION OF LATE ITEMS**7. UNFINISHED BUSINESS**

a) Letter – Minister Don McRae – March 4, 2014

RE: PEERS FUNDING (4710-01)

MOTION: 059 / 2014
 MOVED BY: COUNCILLOR MCLEAN
 SECONDED: COUNCILLOR ROESSINGH

That the above correspondence from Minister McRae be received.

CARRIED

8. CORRESPONDENCE

a) Letter – Charlayne Thornton-Joe, Councillor, City of Victoria

RE: 2014 CANADA DAY CELEBRATION (0700-18)

MOTION: 060 / 2014
 MOVED BY: COUNCILLOR ROESSINGH
 SECONDED: COUNCILLOR GILL

That the letter from Victoria Councillor, Charlayne Thorton-Joe regarding 2014 Canada Day Celebration be forwarded to the 2014 Budget.

CARRIED

- b) Letter – W. Wright, Mayor, City of New Westminster, February 18, 2014
RE: CONCERNS REGARDING CANADA POSTAL SYSTEM AMENDMENTS (0470-20)
- c) Letter – D. Corrigan, Mayor, City of Burnaby, March 4, 2014
RE: COMMUNITY IMPACT OF THE PROPOSAL TO ELIMINATE HOME MAIL DELIVERY SERVICE BY THE CANADA POST CORPORATION (0470-20)
- d) Letter – D. Walters, Mayor, City of Pitt Meadows, February 24, 2014
RE: PROVINCIAL EMERGENCY NOTIFICATION SYSTEMS (0110-20)
- e) Report – West Shore RCMP – March 7, 2014 (7500-24)
RE: MAYOR`S REPORT – FEBRUARY 2014
- f) Report – Pacific Centre – March 1, 2014 (4710-02)
RE: QUARTERLY REPORT – OCTOBER – DECEMBER, 2013

MOTION: 061 / 2014
 MOVED BY: COUNCILLOR DOBB
 SECONDED: COUNCILLOR ROESSINGH

That the above correspondence labeled b) through f) be received.

CARRIED

9 BYLAWS

- a) **RE: BYLAW NO. 363, “HIGHLANDS ZONING BYLAW, 1998, AMENDMENT NO. 363, (MEDICAL MARIHUANA) BYLAW NO. 363, 2014”** (3900-363)

MOTION: 062 / 2014
 MOVED BY: COUNCILLOR ROESSINGH
 SECONDED: COUNCILLOR MCLEAN

That Highlands Zoning Bylaw, 1998, Amendment No. 36, (Medical Marihuana) Bylaw No. 363, 2014 be given First Reading.

CARRIED

MOTION: 063 / 2014
 MOVED BY: COUNCILLOR ROESSINGH
 SECONDED: COUNCILLOR MCLEAN

That Highlands Zoning Bylaw, 1998, Amendment No. 36, (Medical Marihuana) Bylaw No. 363, 2014 be given Second Reading.

CARRIED

MOTION: 064 / 2014
 MOVED BY: COUNCILLOR ROESSINGH
 SECONDED: COUNCILLOR MCLEAN

That Highlands Zoning Bylaw, 1998, Amendment No. 36, (Medical Marihuana) Bylaw No. 363, 2014 be given Third Reading.

CARRIED

MOTION: 065 / 2014
 MOVED BY: COUNCILLOR ROESSINGH
 SECONDED: COUNCILLOR MCLEAN

That a public hearing be scheduled for immediately preceding the regularly scheduled Council meeting on Tuesday, April 22, 2014 at the School House.

CARRIED

10. NEW BUSINESS

- a) Memo – C.D. Coates, CAO, March 6, 2014 (5280-21)

RE: REQUEST FOR 3RD PARTY REVIEW OF TERVITA'S DESIGN AND OPERATIONS PLAN FOR THE ESQUIMALT GRAVING DOCK MATERIAL

MOTION: 066 / 2014
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR DOBB

That Council receive the Chief Administrative Officer's update on the request for a 3rd party review on the Highest Landfill.

CARRIED

- b) Memo – C.D. Coates, CAO, March 6, 2014 (7960-05)

RE: GREATER VICTORIA PUBLIC LIBRARY BUDGET (GVPL)

MOTION: 067 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That Council approve the 2014 Library Operating Budget and Five Year Financial Plan.

CARRIED

- c) Memo – C.D. Coates, CAO, March 6, 2014 (7710-02)

RE: CAPITAL REGIONAL DISTRICT (CRD) REQUEST FOR AMENDMENT TO WEST SHORE PARKS AND RECREATION SOCIETY CONSTITUTION

MOTION: 068 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That Council support a change to the West Shore Parks and Recreation Society Constitution for appointment of non-elected representative to be appointed to represent the Juan de Fuca Electoral Area.

CARRIED

- d) Memo – L. Condon, Admin. Assistant, February 19, 2014 (1855-19)

RE: HIGHLANDS COMMUNITY GREEN MAP

MOTION: 069 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR DOBB

That Council authorize staff to order 1,000 copies of the Highlands Community Green Map.

CARRIED

- d) Memo – T. Neurauter, C/Officer, March 13, 2014

RE: USE OF DISTRICT OWNED VEHICLES POLICY

MOTION: 070 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

That Council approve Policy V-3104 – Use of District Owned Vehicles.

CARRIED

- e) Memo – L. Condon, Admin. Assistant, March 3, 2014 (3800-01)
RE: BUILDING REPORT FOR FEBRUARY 2014

MOTION: 071 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR MCLEAN

That the building report for February, 2014 be received.

CARRIED

11. IN CAMERA

MOTION: 072 / 2014
MOVED BY: COUNCILLOR JOHANNESSEN
SECONDED: COUNCILLOR GILL

That Council move In Camera at 8:32pm to discuss items pursuant to the Community Charter, specifically Section 90 (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

Council reconvened to the Regular Meeting of Council at 8:48pm.

12. RELEASE OF IN CAMERA RESOLUTIONS

13. ADJOURNMENT

MOTION: 073 / 2014
MOVED BY: COUNCILLOR ROESSINGH
SECONDED: COUNCILLOR GILL

That the Council meeting of March 17, 2014 adjourn at 8:49pm.

CARRIED

MAYOR

CORPORATE OFFICER